

Ordinary Meeting of the Parch Council to include the Precept Meeting

Dear Councillor,

I hereby give you notice that a Precept meeting of Kelfield Parish Council will be held at the Kelfield Village Institute on Monday 2nd December 2024 commencing at 7.30pm. All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed on the agenda set out below.



Clerk to the Council Dated 25th November 2024

Public Participation

Meetings are open to the Press and Public except for any item labelled as “confidential business” under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken during the public session. The time for this will be limited to 15 minutes. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. Please contact: Chair – Tom Bell / Clerk & RFO – Claire Lee on kelfieldpcouncil@gmail.com

AGENDA

- 1 Welcome and Apologies:**
 - 1.1 Chair to welcome any members of public to the meeting.
 - 1.2 To receive apologies and approve reasons for absence -
- 2 Declarations of Personal/Prejudicial Interest not already registered on any agenda item and to consider any Dispensation requests -**
- 3 To approve 14th August 2024 minutes -**
- 4 Approval of Policies -**
- 5 Public Session (limited to 15 minutes) –**
- 6 Banking – 3rd person required to authorise online payments (specifically Clerk’s salary) -**
- 7 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required**
 - 7.1 Street lighting, new inventory -
 - 7.2 Street lighting outages –
 - 7.3 Green spaces –
 - 7.4 Website Accessibility Regulations –
 - 7.5 Email accounts -
- 8 Correspondence received (for consideration and action where required)**
- 8.1 VE Day -**
- 8.2 Royal Garden Party -**
- 9 Finance and admin**
 - 9.1 Clerk Salary – National Pay Award to £14.84 from 1st April 2024
 - 9.2 To consider the Statement of Accounts to 30 November 2024 – Receipts and Payments
- 10 Precept for 2025-26**
 - 10.1 Budget considerations and use of precept
 - 10.2 To agree 2025-26 precept -
- 11 Matters for the Clerk’s attention and items for the next agenda**
- 12 Date of next meeting**

*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.