

Kelfield Parish Council DRAFT MINUTES

80.596

Minutes of the Ordinary Meeting of Kelfield Parish Council held at the Kelfield Village Institute on Monday 6 November 2023

Present Cllrs T Bell, Chairman; Cllrs S Finn, D Stainthorpe, D Allen

The Clerk

One member of the public

1 Welcome and Apologies

1.1 Welcome to all councillors, member of the public.

1.2 Apologies for Absence - Apologies received from North Yorkshire Council Councillor, J Cattanach, Cllrs R Bramley, K Gooblar and G Little.

1.3 Updates – NY Councillor update, police etc., No other updates received.

2 Declarations of interest not already registered/Dispensation requests

2.1 None

3 Confirmation of the Minutes

3.2 Having proposed and seconded, the Minutes of the Ordinary Minutes of the meeting held on Monday 11 September 2023 were approved and signed by the Chairman as a correct record of the meeting.

4 Public Session

4.1 A member of the public enquired about whether there are any plans for fast fibre connection at the Riccall Lane end of the village due to intermittent internet connection problems. Cllr Stainthorpe explained about the connection boxes and advised satellite gives a better connection. The parish council has not been informed about further fast fibre plans for the village, but will update if any details are received.

5 Street lighting and electricity plans

Street lighting continues to be a challenge from both a maintenance and energy usage perspective, and the parish council's position remains that it will not be repairing or replacing any failed lights until the parish council has a clearer view on options. The parish council has however: approached or local MP for support, and he has offered to help with grant applications; submitted a pre application to see whether the parish council may be eligible for funding to replace lights, and the parish council is now looking at a full application for funding; and it has been agreed to have an audit of lighting undertakes to support a grant application

5.1 Street lighting inventory 2023

Cllr Bell to contact Acorn Lighting to arrange inventory to submit to NorthernPower Grid. Cllr Bell also to get quote for replacement of sodium to LED bulbs for grant application.

5.2 Street lighting electricity provider

Action subject to 5.1.

5.3 Street lighting grant application – Cllr Bell & Cllr Stainthorpe update

Cllr Bell to circulate pre-award application to UKSPF. The pre-award application has met the criteria, so Cllrs Bell and Stainthorpe to start full application which will include costs from Acorn Lighting and one other provider. MP to support application process.

5.4 Street lighting loan permission

On hold until the loan permission request outcome of the grant application at 5.2 is known.

5.5 Precept preparations and street lighting budget considerations

On hold until the loan permission request outcome of the grant application at 5.2 is known.

6 Village developments

6.1 Moor End/Coney Hill – Following initial encouragement that the car park at Moor End/Coney Hill could be funded for replacement gravel, the housing Department at NYC has confirmed no improvement can be funded as all pockets of NYC owned land could be included in the review for housing as part of the Local Plan.

6.2 Village green bench and noticeboards – due to 6.1 the Locality Budget cannot be used to fund a bench on Moor End/Coney Hill. However, the parish council will still apply for Locality Budget Funding to supply and install a bench on the village green. The previous bench is unrepairable and has been removed.

- 6.3 Riccall Lane Consultation Part 2 – Following feedback on the reduction from 60mph to 40mph on Riccall Lane, the parish council and Riccall Parish Council sent a joint response requesting the reduction is continued from Riccall Lane to Kelfield Road (all the way along from Kelfield to the village of Riccall). Stillingfleet Parish Council has also shared concerns about the road. The parish councils have requested white lines are painted on the bend and a mirror is installed. This will be considered by NYC but separately to the Traffic Regulation Order (TRO) consultation. The parish council is waiting for confirmation of the date for the second TRO consultation (6 November 2023 has been muted). The consultation will be circulated once live.
- 7 **Vacancies** – Clerk and Parish Councillor – it was proposed and seconded to advertise the clerks' role (available from January 2024) on Facebook, the parish magazine, the village noticeboards and local clerks. The interviews will be in December. The vacancy for Cllr Gooblar's role will start with the Notice of Vacancy process.
- 8 **Roles**
- 8.1 Point of Contact from 1 Jan 2024 – This will be either the new clerk, if recruited, or Cllr Bell.
- 8.2 Banking Lead – This will be Cllr Allen.
- 9 **Meeting / progress updates**
- 9.1 Invoice for village maintenance – Cllr Bell to chase Landscape Seeding Services Ltd.
- 9.2 KVI discussion of possible village projects – Cllr Bell and Cllr Gooblar – to be deferred until after street lighting application/project.
- 9.3 20s Plenty campaign – Cllr Bell attended a meeting but the meeting did not provide further detail about the process for adopting a 20mph limit. Clerk to circulate any relevant correspondence for future discussion.
- 9.4 Community Asset – Clerk to circulate initial application to help with the renewal application form.
- 9.5 Escrick Quarry Liaison Group 12 Sept 2023 – Cllr Gooblar – minutes circulated. This relates to 15 parcels of land behind the mine. To be a standing item on the agenda.
- 9.6 Speeding, parking, dog fouling – No further updates.
- 9.7 Kelfield Cricket Club – This has been signed by Kelfield Parish Council and Cricket Club. The next review date is Sept 2025. Cllr Bell to make repairs to the cricket club fencing. Future repairs will be discussed for inclusion in the precept budget for 2024/25.
- 9.8 Defibrillator – The parish council supported two training sessions involving 20 attendees in the village. The feedback on the session was very positive, so a special thanks to Mark Thompson for his generosity with his time and knowledge, Cllr Allen and the Clerk for arranging the event, Cllr Gill Little for the refreshments and the KVI Committee for the generous use of the village hall. Cllr Allen to ascertain whether there is appetite for further training.
- 9.9 Local Plan – Clerk to sign up for updates.
- 9.10 Community Asset – as discussed at Item 9.4.
- 9.11 Remembrance Wreaths and Christmas Lights – Cllr Bell to lay the remembrance wreaths on the village green on 12 November. Cllr Allen to find out who can help with setting up the Christmas lights.
- 10i **Correspondence received (for consideration and action where required)**
- a) News items received by email forwarded to Councillors. Noted.
- b) Various Bulletins – from NYCC, SDC, YLCA / White Rose, Selby District AVS. Noted.
- c) Various YLCA Councillor training bulletins. Noted.
- d) Email correspondence from Stillingfleet Parish Council and Riccall Parish Council – see Item 6.3. Noted.
- e) New Local Plan for North Yorkshire – Emailed circulated 1/11/23. Noted.
- f) Polling District Review Consultation 16 October to 13 November 2023. Noted.
- 10ii To note any other correspondence received after the publication of the agenda/items for circulation. Chapter 8 training could be discussed along with a risk assessment for any future volunteers. Cllr Cattnach email regarding DHSC match funding for AEDs.

11 To consider matters of Finance

- 11.1 To consider the Statement of Accounts to 31 October 2023 – receipts and payments. The receipts were proposed and approved as a correct record, but the payment record was discussed for checking and updated/circulated after the meeting.
- 11.2 Accounts for Payment - It was proposed and seconded that the recent payments are approved. The clerk will pay a new electricity bill received after the meeting.

12 To consider planning applications**Applications received**

- 12.1 ZG2023/0890/FUL - The Old Hall, Main Street, Kelfield . Conversion and extension of stable to dwelling - Comment window closed 24 October. Noted.
- 12.2 Applications received since circulation of Agenda (if any). None.

Awaiting a decision

- 12.3 ZG2023/0874/FUL - Village Farm Main Street Kelfield North Yorkshire YO19 6RG. It is for the conversion of barn to form a dwelling and associated works and infrastructure. Noted.
- 12.4 Planning Appeal - APP/N2739/W/23/3314016 - Yew Tree House Main Street Kelfield YO19 6RG. Noted.

Decision Notices

- 12.5 ZG2023/0567/CPE – Law development certificate for existing change of use to a single dwelling and occupation in breach of an occupancy condition at 1 - 2 Lakeside Mews, Riccall Lane, Kelfield

Permitted

- 13 Matters for the Clerk's attention and items for the next agenda** – selling parish council assets, precept budget considerations for cricket club fencing, checking contact details on the Emergency Plan are up to date.

- 14 Date of next meeting** – The next meeting date is for Precept Meeting to be held on Monday 11 December 2023 at 7.30pm at the Kelfield Village Institute.

*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.