

Kelfield Parish Council DRAFT MINUTES

80.586

Minutes of the Ordinary Meeting of Kelfield Parish Council held at the Kelfield Village Institute on Monday 15 May 2023

Present Cllrs T Bell, Chairman; Cllrs R Gascoyne, R Bramley, G Little, K Gooblar

The Clerk.

1 Welcome and Apologies

1.1 Welcome to all councillors, members of the public.

1.2 Apologies for Absence - Apologies received from County Councillor, J Cattnach, Cllrs R Gascoyne, S Finn.

2 Declarations of interest not already registered/Dispensation requests

2.1 None.

3. Confirmation of the Minutes

3.1 Having proposed and seconded, the Minutes of the Ordinary Meeting held on 6 March 2023 were approved and signed by the Chairman as a correct record of the meeting.

3.2 Having proposed and seconded, the Minutes of the Extraordinary Meeting held on 24 April 2023 were approved and signed by the Chairman as a correct record of the meeting.

4 Public Session

4.1 No members of the public present.

5 To receive Reports (if any)

i) County Councillor – Via Email. Cllr Cattnach has put the Clerk in touch with the NY Police Liaison Officer to invite to meetings, as required. Noted.

Cllr Cattnach has circulated the new 42 Bus Service timetable. The Clerk to promote via Facebook.

ii) NY Police - no report.

iii) Speedwatch – data can be made available to parish councils on request. Noted.

6 Cricket Club and Parish Council Agreement 2023-2026

The Clerk confirmed that details received from its insurers was that its Public Liability covers the Parish Council in the event that it is found responsible for accident and injury to a volunteer or third party. In terms of sports, such as cricket, the Parish Council's public liability would not cover injury between cricket players as there is risk of injury inherent in such games. The Parish Council's public liability would only cover injury to third parties (A spectator getting hit in the face by a cricket ball for example). The Parish Council's public liability would also cover it in the event of an accident or injury occurring to a volunteer, cricket player or third party due to something being wrong with the Cricket Field.

Abigail Lund attended the meeting on behalf of Kelfield Cricket Club. She confirmed that Kelfield Cricket Club and any other users of the cricket field, such as other cricket teams have to have their own public liability insurance as it is a requirement of the English Cricket Board. It was proposed and seconded to amend the agreement to clarify the responsibilities of the club in terms of insurance and the use the cricket ground by any other cricket club teams. Cllr Bell will draft the final wording of the amendment before signing. YLCA to be contacted for advice on the wording.

7 Progress on Village projects

7.1 Traffic and Speeding update – Clerk to complete AJ1 report since the road safety measures have been completed. The Clerk emailed Highways on 12/5/23 to raise issues of; the planned consultation dates for the Riccall Lane speed reduction from 60mph to 40 mph (originally discussed July 2022) and the reduce rumble of the recently installed rumble strips in the village. The Clerk is waiting for a reply. This was noted.

Updates on other traffic steps to be discussed at a later meeting.

7.2 Community -focused suggestions – Cllrs Bell and Gooblar to contact the KVI to discuss further. This as noted.

8 Progress on filling parish councillor vacancy

The Notice of Vacancy has been posted on the village noticeboard. If an election is not triggered, the Clerk will advertise for a co-opted vacancy to be filled.

9 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required

9.1 Grey Horse Public House – no update.

9.2 Flooding / Community Resilience – 3 April 2023 Minutes received and circulated. No comments

9.3 No. 42 Bus update – as above at Item 5i.

9.4 Streetlighting – It was agreed in between meetings to put on hold the replacement of LP4 until further discussions the July 2023 ordinary meeting. Cllr Little to send the clerk the photo of the street pole which houses two working bulbs. The July 2023 ordinary meeting will focus on costs savings, such as street lighting/electricity. The Clerk to raise awareness of the issues in the parish magazine.

9.5 Banking – Cllr Little will transfer the remaining funds from the savings to current account and close the savings account. The Clerk will confirm the ring-fenced monies for street lighting. This was noted.

- 9.6 Electricity Scheme – the Clerk to investigate whether the parish council is eligibility for the savings scheme. This was noted.
- 9.7 Greenspaces – discussions are on hold.
- 9.8 Dog fouling. Ongoing issue. Noted.
- 9.9 Website – continuous review it meets Web Content Accessibility Guidelines (WCAG 2.1). Noted.
- 9.10 Practitioners Guide 2023. The new guide was circulated with the agenda. Points noted.
- 9.11 KPC insurance – as reported above at Item 6.
- 9.12 Shared Prosperity Fund – it is thought that this funding is only for very large community schemes. Cllr Little to confirm.
- 9.13 Chairman's charity - The unpresented SDC charity cheque of £25, as detailed in the 2022/23 accounts, will now be donated to the British Legion.
- 9.14 Defibrillator process – as discussed at Meeting 2, the Annual Meeting of the Parish Council on 15 May 2023, Item 8, Minute Reference 80.584

10. Correspondence received (for consideration and action where required)

News items received by email forwarded to Councillors

- a) News items received by email forwarded to Councillors
 - b) Various Bulletins – from NYCC, SDC, YLCA / White Rose, Selby District AVS
 - c) Various YLCA Councillor training bulletins
 - d) North Yorkshire Council consultation on green garden waste collection open til 3/4/23. Circulated via Facebook on 22/03/23.
- a) To note any other correspondence received after the publication of the agenda/items for circulation. Email from the Halt Heronby Action Group regarding Heronby. This was noted.

11 To consider matters of Finance

- 11.1 To consider the Statement of Accounts to 31 April 2023. Proposed and approved as a correct record.
- 11.2 Receipts. Proposed and approved as a correct record.
- 11.3 Accounts Paid or for Payment and financial considerations. It was proposed and seconded that the recent payments are approved and the clerk pays the following accounts.
ACCOUNTS PAID OR FOR PAYMENT 15 May 2023

THESE HAVE BEEN PAID BY BACS, DD or SO	£ Total	Excl VAT	VAT	
YLCA 2023/23 Annual Subscription	140.00			2022/23 Audited Accts
S Gibson March 2023 Salary	As agreed			2022/23 Audited Accts
NEST Pension 10 March 2023	14.79			2022/23 Audited Accts
NEST Pension 13 April 2023	14.79			
DD Charge	16.00			
Kelfield Village Institute – Hire for EO Meeting 24/4/23	20.00			
S Gibson April 2023 Salary	160.71			
N Power March 2023 MPAN ending # 5568	6.80	6.48	0.32	
N Power April 2022 to March 2023 MPAN ending # 3125	966.09	920.09	46.00	
THESE ARE TO PAY BY BACS, DD or SO				
C Lee Auditor Fee	75.00			
S Gibson Reimbursement of £73.16 for Viking print cartridges x 2 and printer paper x 1 ream	73.16	60.67	12.19	
NEST May 2023 TB	14.79			
S Gibson May 2023 Salary	As agreed			
N Power MPAN #5568	9.98	9.50	0.48	
TOTAL	1833.53			

The above accounts were approved as being paid / for payment.

11 To consider Planning Applications received

12 To consider Planning Applications received

Applications

12.2 Applications received since circulation of Agenda (if any)

Decision Notices

12.3 2022/0443/S73 The Homestead, Main Street. Section 73 application to vary condition 02 (approved plans) of approval 2021/0844/FUL Erection of two storey detached dwelling with associated external works granted on 24 March 2022

Permitted

12.4 2023/0027/HPA Waters Edge Main Street. Erection of new front entrance and new pitched roof first floor bedroom extension over existing flat roofed garage. Comments 1 March 2023. KPC Comment extension requested to 8 March.

Permitted

12.5 2020/0502/FULM Planning application consultation Brickyard Cottages Riccall Lane Kelfield - Erection of new site utility sheds and garage, new disabled toilet together with 5No log cabins

Withdrawn

13 Matters for the Clerk's attention and items for the next agenda - costs savings, such as electricity/street lighting. The Clerk to check progress of planning application of former nursing home.

14 Date of next meeting - The proposed next meeting date is Monday 10 July 2023 at 7.30pm at the Kelfield Village Institute.

13 AOB A parishioner, who was unable to attend the meeting, raised the issue of burning commercial waste (prior to the meeting). Advice will be for parishioner to contact NY Environmental Health or associated authorities.

*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.