

Minutes of the Ordinary Meeting of Kelfield Parish Council held at the Kelfield Village Institute on Monday 16 January 2023

Present

Chairman T Bell and Cllrs N Drayton, G Little, S Finn, R Bramley, R Gascoyne.

District Councillor, N Reader.

Clerk

7 Members of the public.

Welcome and Apologies

1.1 Welcome to all councillors, members of the public.

1.2 Apologies for Absence - Apologies received from County Councillor, J Cattnach, Cllr K Gooblar.

2.0 Declarations of interest not already registered/Dispensation requests

2.1 None.

3.0 Confirmation of the Minutes

3.1 Having proposed and seconded, the Minutes of the Extraordinary Meeting held on 5 December 2022 were approved and signed by the Chairman as a correct record of the meeting.

4.0 Public Session

4.1 There were seven members of the public present. The public raised concerns about the planning application, Lake and Orchard Care Centre, Riccall Lane, 2022/1465/FULM. In summary, residents oppose the application due to lack of affordable housing in the proposals, lack of sustainable transport links, existing power and sewage capabilities, flood risks, safety of access, including transport and pedestrian safety, concerns regarding existing wildlife and a suitably sized space for a green within the proposed development. There were also objections to the proposal to raise the height of the new properties as this was felt that it would overshadow existing properties adjacent to the site.

5.0 To receive Reports (if any)

i) County Councillor – None.

ii) District Councillor – Confirmation of funds for Cricket Club.

iii) NY Police - no report.

6 Defibrillator update

Cllr Drayton summarised that the defibrillator was bought and installed in 2018, with monies left over from the Kelfield Feast. It is owned by the Parish Council, with electricity paid for by the Kelfield Village Institute.

Initially the defib was 'controlled' by Yorkshire Ambulance. In June 2021 this responsibility was passed to The Circuit, a function of the British Heart Foundation.

As part of the regular checking process to ensure the availability of the defib it is necessary to log in to The Circuit to record that the monthly check has been completed and confirm that it is available for use. To that end it is necessary for there to be a Guardian for the unit.

For the last 5 years the Guardian has been Harvey Kemp. This function has temporarily been passed to Cllr Nigel Drayton until a new Guardian can be recruited. A replacement guardian will be advertised by Facebook and the parish magazine. Cllr Drayton will then be the deputy for the monthly checks.

The defib pads themselves have a 5 year life and will expire 1st February 2026. If 999 is called then Yorkshire Ambulance Control will supply the door code to the caller.

It was proposed that the replacement pads will be bought by the Guardian, deputy or clerk if the pads are used (they are operational for one use only).

7 Funding

7.1 NYCC Grant Application for community seating – Cllr Little to get costs for a recycled plastic bench or suitable alternative.

7.2 SDC Community Funding for the Cricket Club as confirmed at Item 5ii.

8 Equipment Audit at KVI

Cllr Bell carried out the audit in January 2023 and will buy replacement first aid kits. Cost to be reimbursed by the Community Resilience Group.

9 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required

9.1 Grey Horse Public House – No update.

9.2 Village Shield update – Shield to be put in place on the weekend of 21/22 January, voucher bought for the design winner and photograph for the parish magazine.

9.3 Flooding / Community Resilience – Latest minutes circulated 14/12/22. Noted.

9.4 Streetlighting – Cllr Bell and Cllr Little to discuss and update at next meeting.

9.5 No. 42 Bus update – No updates.

9.6 Parking and dog fouling – Parking as per Extraordinary Meeting 16/01/23.

- 9.7 Website – continuous review it meets Web Content Accessibility Guidelines (WCAG 2.1). Noted.
- 9.8 Allotments and green spaces including rental rates – Cllr Little presented allotment rates for the area. It was proposed and seconded that the tenancy period changes as follows with the tenancy rates as follows;
- 1 April 2023 to 31 December 2023 - £20 full plot, £10 half plot, £5 quarter plot.
 - 1 January 2024 to 31 December 2024 - £25 full plot, £15 half plot, £10 quarter plot.

- 9.9 Road Safety Programme update (and AJ1 Funding report)
Awaiting remaining works to be carried out by NYCC.
Awaiting for NYCC public consultation on proposed reduction to Riccall Lane speed limit.

10 Correspondence received (for consideration and action where required)

News items received by email forwarded to Councillors

- a) Various Bulletins – from NYCC, SDC, YLCA / White Rose, Selby District AVS
- b) Various YLCA Councillor training bulletins
- c) YLCA website contact information emailed 03/01/23

The above correspondence was noted, no further action required.

- d) To note any other correspondence received after the publication of the agenda/items for circulation - Following resident correspondence, Kelfield Parish Council has reported to NYCC the Hole in path, behind Riccall Lane. Awaiting action from NYCC.

11 To consider matters of Finance

- 11.1 To consider the Statement of Accounts to 31 December 2022. Proposed and approved as correct record.
- 11.2 Receipts – No income received between 1 and 31 December 2022. Proposed and approved as correct record.
- 11.3 Accounts Paid or for Payment – Proposed and approved as correct record.

THESE HAVE BEEN PAID BY BACS, DD or SO	£ Total	Excl VAT	VAT
NEST Pension 8 Dec 2022	13.44		
Npower Business Solutions (Street Lights Electricity, MPAN #5568) 1 Oct 2022 to 31 Oct 2022	6.52	6.21	0.31
Npower Business Solutions (Street Lights Electricity, MPAN #5568) 1 Nov 2022 to 30 Nov 2022	6.85	6.52	0.33
Autela Payroll Q3 1/10/22 to 31/12/22	78.76	65.63	13.13
Npower Business Solutions (Street Lights Electricity, MPAN #5568) 1 Dec 2022 to 30 Dec 2022	7.00	6.67	0.33
THESE ARE TO PAY BY BACS, DD or SO			
S Gibson January 2023 Salary and 2021/22 and 2022/23 back pay	As Agreed		
S Gibson Reimbursement Printer paper	8.89		
TOTAL	445.34		

- 11.4 Increased KVI hall hire noted.
- 11.5 It was proposed and seconded to reuse poppy wreaths but donate monies to the British Legion.

12 To consider Planning Applications received

Applications

- 12.1 None
- 12.2 Applications received since circulation of Agenda - Lake and Orchard Care Centre, Riccall Lane, 2022/1465/FULM – Kelfield Parish Council proposed and seconded to submit comments to Selby District Council regarding traffic, safety and environmental concerns of the proposed plans.

Decision Notices

- 12.3 None

Awaiting decision

- 12.4 2022/0714/HPA 1 - 2 Lakeside Mews, Riccall Lane, Kelfield. Single storey extension (retrospective)
- 12.5 2022/1034/FUL Old Hall, Main Street. Conversion of stable to dwelling. Comments 24 October, Granted comment extension to 8 November.
- 12.6 2022/0920/FUL Village Farm, Main Street. Erection of single dwelling and associated works and infrastructure following the demolition of existing barn. Comments 25 October.
- 12.7 2022/1223/S73 Village Farm, Main Street, Kelfield Section 73 application to vary condition 02 (approved plans) of approval 2021/1518/FUL Proposed erection of two storey extension to existing joinery workshop granted on 4 March 2022. Changes were made to the elevations by adding additional windows and doors. Comments 21 November.

- 13 Matters for the Clerk's attention and items for the next agenda** – there will be an extraordinary meeting at 6.30pm on Monday 6 March to invite residents to discuss possible village projects.

- 14 Date of next meeting** - The next meetings will be on Monday 6 March 2023 – An Extraordinary meeting will be held at 6.30pm and the ordinary meeting at 7.30pm at the Kelfield Village Institute. *The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.