

# Kelfield Annual Parish Meeting *DRAFT*

## Minutes of the Annual Meeting of Kelfield Parish Council held at the Kelfield Village Institute on Monday 16 May 2022.

Present Cllrs T Bell, Chairman; Cllrs N Drayton, R Bramley, R Gascoyne, G Little, S Finn, K Gooblar

The Clerk.

Five members of the public.

### 1.0 Apologies

Apologies; County Councillor, J Cattnach, District Cllr N Reader.

### 2.0 Minutes of the Annual Parish Meeting held on 5 May 2021

The minutes were read and agreed as a correct record of the proceedings.

Proposed N Drayton and R Bramley

### 3.0 Chairman's Report

#### For municipal year 2021-22.

The Parish council had a busy year holding 9 meetings, including 6 ordinary meetings, the Annual Parish Meeting, the Annual Meeting of the Parish Council and a Special Precept meeting. Due to the coronavirus the earlier meetings were held via online Zoom meetings, with a return to face to face meeting in July 2021.

The council set a Precept of £5,500.00, this sum being divided by 168.24 Band D equivalent properties in the parish for 2021-22, resulting in a Council Tax Levy of £32.69 per household per annum.

The Internal auditor gave the Council's financial and accounting practices a clean bill of health and the council was exempt from an external audit due to its income and expenditure being below the £25k limit.

Secured funding by Kelfield Parish Council in 2020/21 for road safety improvements (AJ1 Funding £1,000 and the NYCC Cllr Musgrave's locality budget (£850) has not yet been spent as only a few of the works have been carried out due to delays at NYCC. These works are expected to be carried out in 2022/23.

The Parish Council continues to support the local community and organisations by giving financial support on both a regular and on-request basis. The following groups have all benefitted during the past year; Stillingfleet PCC, ENS benefice and SDC's Chairman's Charity. Kelfield Parish Council, together with other Local Parishes and groups continue to pledge their financial support for the No 42S Saturday bus service and the No 42S Sunday service although the service was suspended due to flooding and the covid pandemic. The Saturday service resumed on 30 April 2022 and it has one year to prove there is support for its continuation.

During the year, one councillor retired from the parish council and I would like to thank them for their contribution.

I would like to thank members of the public who participate either before-hand or at the start of the meetings providing councillors with an insight on what is important to village residents.

I would thank the clerk and all councillors for their work over the past year.

### 4.0 To receive the Council's observations on its finances for the year 2020-21

The council carried over a balance of £4,269.23 from the previous year with receipts of £6,778.78 payments of £7,042.66, leaving a balance of £4,005.35 at 31 March 2022.

The precept for 2021-22 was £5,500.00

General administration costs were £1,536.90 and together with staff costs of £2,373.12 this totalled £3,910.02 an increase of £455.76 on last year.

Section 137 payments amounted to £367.00 which included a £300 grant to Stillingfleet PCC to help with the upkeep of the cemetery. Other payments included a large decrease for electricity supply by moving electricity supplier and lighting repairs and replacements. VAT on payments amounted to £381.42 which is recoverable from HMRC.

Having budgeted for a precept of £5,500 the Council spent £7042.66. This payment was mostly offset by income received from rents/interest/wayleaves/support grant, but did lead to a net decrease in the carry forward figure for this year of £263.88, a trend that we are seeing year on year, although it is less for 2021/22 due to the electricity and maintenance savings. This net decreased is expected to be much larger in 2022/23 due to the global increases on

electricity prices. It should however, be noted that £1,850 of the carry forward is for the road safety project improvements.

The precept for 2022-23 is £6,000.00 which is £500.00 more than 2021-22. This represents an annual rate levy of £35.04 per band D property in the Parish, representing a 9% increase from 2021-22.

5.0 Resolutions

There were no written resolutions.

6.0 Questions

There were no questions from parishioners.

The Chairman closed the meeting at 7.36pm.

Signed.....

Date.....