

Minutes of the Ordinary meeting of Kelfield Parish Council held at the Kelfield Village Institute on Monday 7 March 2022.

Present: Cllrs T Bell, Chairman; Cllrs N Drayton, R Gascoyne, S Finn and G Little.
District Cllr N Reader.
The Clerk
1 Member of the public.

1.0 Welcome and Apologies

1.1 Welcome to all.

1.2 Apologies for Absence

Apologies received from County Councillor, R Musgrave and Cllrs Bramley and Lister.

2.0 Declarations of interest not already registered/Dispensation requests

2.1 None.

3.0 Confirmation of the Minutes

3.1 Having proposed and seconded, the Minutes of the meeting held on 10 January 2022 were approved and signed by the Chairman as a correct record of the meeting.

4.0 Public Session

4.1 No items were raised

5.0 To receive Reports (if any)

i) County Councillor – None.

ii) District Councillor – The Local Plan Consultation has been put back to June until after the elections. SDC has frozen their proportion of the Council Tax.

iii) NY Police - no report.

6.0 Online Banking

6.1 It was proposed and seconded that the parish council moves to BACS payments, where appropriate, and to trial its first BACS payments (£160 to Landscape Seeding Services) to test the bank's approval/notification system. A full list of payments for BACS, Direct Debit and cheque payment as well as Kelfield's Model Financial Regulations will be approved at the May 2022 parish council meeting.

7.0 Allotment and Green spaces Update

7.1 Allotment Inspection – Following the inspection of the allotments on 1 March 2022, the majority of plots are in a good state of repair. Where necessary, the clerk will write to allotment tenants to discuss their future plans.

7.2 Registering of Allotments - Cllr N Drayton has started the process of registering the allotments with the Land Registry.

7.3 Village Maintenance Contract - Cllrs Bell, Gascoyne and Little reviewed the village maintenance requirements in January 2022. It was proposed and seconded that maintenance is increased slightly on safety and atheistic grounds. Landscape Seeding Service will submit a revised cost for the work and this will be discussed at the May parish council meeting.

7.4 Moor End Green Space – this area of land is owned by Selby District Council. Cllr Little to contact them regarding the possible use of the area for play area for younger children.

8 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required

8.1 Grey Horse Public House – No report.

8.2 Flooding / Community Resilience – Report from 31 January. *This was noted.*

8.3 Environment Agency Briefing update – Deferred to May 2022.

8.4 Defibrillator - battery replacement completed by Harvey Kemp in March 2022. The battery pack will need changing by 1 February 2026.

8.5 Cricket Club plans - The cricket club's new secretary will progress any plans for installing an electricity supply to the ground.

8.6 No. 42 Bus update – Several parishioners have enquired about the suspended Saturday night and Sunday Bus Service. The parish council is waiting to hear about future plans from Arriva.

Emergency Flooding timetable – The clerk to request direct updates from Arriva when an

Emergency Flooding timetable is put in place.

- 8.7 Streetlighting – LP9 on Moor End is still waiting for its replacement to an LED light bulb system and LP16a has not been repaired yet. *This was noted.*
The council proposed and seconded to remain with its existing energy supplier as providers are not quoting for new business customers at this current time.
- 8.8 Queen's Platinum Jubilee – 2 June 2022 – Following permission to plant on the village green and on the grass area at the end of Moor End/Coney Hill, Cllr Gascoyne will plant two trees to mark the Queen's Platinum Jubilee on Sunday 13 March. Cllr Bramley will light the Beacon to mark the event on 2 June 2002 if there is enough village interest in marking the event.
- 8.9 Parking and Dog Fouling – There are a couple of areas where parking is not considerate for other road and pavement users so the clerk will make a request via the parish magazine for more courteous parking and leaflets could be distributed, where necessary.
- 8.10 Website – continuous review it meets Web Content Accessibility Guidelines (WCAG 2.1). *This was noted.*
- 8.11 Village Shield update – Cllr Bell will receive the new shield in the next few weeks and will agree a date to have it installed. *This was noted.*
- 8.12 Road Safety update and AJ1 Funding report – Cllr Drayton is waiting for confirmation of the dates for the road safety improvements. The additional funding offered by Cllr Musgrave at the parish council January 2022 will no longer be required to fund the works as the work is expected to come in at around £1,850 which has already been secured from the AJ1 Funding scheme and the Locality Budget.
- 8.13 Parish Liaison Meeting – Cllr Little gave an update on the course of action for the forthcoming elections in May. The clerk will send out nomination forms for parish councillors to complete. *This was noted.*
- 8.14 Civility and Respect Project – Kelfield Parish Council adopted the Model Code of Conduct 2020 in July 2021. *This was noted.*
- 8.15 May elections – As noted under item 8.13.
- 8.16 Meeting dates for 2022/23 - The clerk to confirm meeting dates with the KVI and then circulate to the parish council. Rental of the KVI will increase from 2022/23. *This was noted.*

9 Correspondence received (for consideration and action where required)

- a) News items received by email forwarded to Councillors. *This was noted.*
- b) Various Covid-19 Bulletins – from NYCC, SDC, YLCA / White Rose, Selby District AVS. *This was noted.*
- c) Various YLCA Councillor training bulletins. *This was noted.*
- d) Various emails regarding SDC Planning Committee Meeting dates. *This was noted.*
- e) Local Government Review Updates. *This was noted.*
- f) Escrick Neighbourhood Development Plan Submission Consultation *This was noted.*

9a To note any other correspondence received after the publication of the agenda/items for circulation

None.

10 To consider matters of Finance

10.1 Receipts –

No 1 Account	£ Bank
Total	<u>0.78</u>

Deposit Account	£ Bank
Total	<u>0.00</u>
TOTAL RECEIVED	<u>0.00</u>

This was noted.

10.2a Accounts for Payment

The following accounts were presented for payment;

	£	VAT	Excl. VAT
S Gibson Reimbursement for The Cybermill Invoice 3224 Annual Hosting	60.00	10.00	50.00
S Gibson Reimbursement for The Cybermill Invoice 3226 web domain name	24.00	4.00	20.00
S Gibson Reimbursement for HeartSafe Defibrillator Pack	126.75	19.80	106.95
Landscape Seeding Service Village Maintenance Oct 2020 to Oct 2021	960.00	160.00	800.00
Yorkshire Local Councils Association Annual Conference G Little	40.00		
Landscape Seeding Services – Jubilee Trees BY BACS ONLINE TRANSFER	120.00		
S Gibson Feb 2022 Salary	As agreed		
S Gibson March 2022 Salary	As agreed		
NEST Pension DIRECT DEBIT Feb 2022	13.44		
HMRC payment Q4 Months 10 to 12 DIRECT DEBIT	115.20		
Sub-total	<u>1,751.23</u>		

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

- 10.3 To consider the Statement of Accounts to 28 February 2022.
This was noted.

80.558

11 To consider Planning Applications received

Applications

- 11.1 2021/1518FUL VILLAGE FARM, MAIN STREET. Erection of a new building/extension – Consultation: The deadline for comments has passed: 1 February 2022
- 11.2 2022/0050/REM Yew Tree House - Reserved matters application including access, appearance, landscaping, layout and scale for the erection of 6 No dwellings (resubmission of 2021/1295/REM). The deadline for comments has passed: 28 February 2022.
- 11.3 Applications received since circulation of Agenda (if any)

Decision Notices

- 11.4 2021/0847/HPA Two storey extension to rear at Kelfield House, Moor End, Kelfield
Permitted

Awaiting decision

- 11.5 2021/1295/REM Amended plans for Yew Tree House, Main Street, Kelfield – Updated plans which reduces the vehicular accesses off Main Street to two in total. Plans emailed 23/12/21. Consultation ended 5/1/22
- 11.6 2021/1254/HPA The Willows, Moor End, Kelfield - Erection of single and two storey extensions to existing detached bungalow to create additional living accommodation
- 11.7 2020/0502/FULM Planning application consultation Brickyard Cottages Riccall Lane Kelfield - Erection of new site utility sheds and garage, new disabled toilet together with 5 No log cabins

Withdrawn

- 11.8 2021/1067/HPA Villino, 3 Lakeside Mews, Riccall Lane. - Erection of detached double garage

12 Matters for the Clerk's attention and items for the next agenda

13 Date of next meeting

- 13.1 The next meetings are the Annual Parish Meeting, the Annual Meeting of the Parish Council and an ordinary meeting and they will be held on Monday 9 May 2022. There being no further business, the Chairman closed the meeting at 8.58pm.

*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.