

Minutes of the Ordinary meeting of Kelfield Parish Council held at the Kelfield Village Institute on Monday 10 January 2022.

Present: Cllrs T Bell, Chairman; Cllrs N Drayton, R Gascoyne, S Finn, S Lister, R Bramley and G Little.
County Councillor, R Musgrave
District Cllr N Reader.
The Clerk
3 Members of the public.

1.0 Welcome and Apologies

1.1 Welcome to all.

1.2 Apologies for Absence

None.

2.0 Declarations of interest not already registered/Dispensation requests

2.1 None.

3.0 Confirmation of the Minutes

3.1 Having proposed and seconded, the Minutes of the meeting held on 8 November 2021 were approved and signed by the Chairman as a correct record of the meeting.

3.2 Having proposed and seconded, the Minutes of the precept meeting held on 6 December 2021 were approved and signed by the Chairman as a correct record of the meeting.

4.0 Public Session

4.1 The following issues were raised;

1) Concerns about any future plans for developing the former Lake and Orchard Nursing Home.

2) Concerns about the character and siting of the housing plots under Planning Application 2021/1295/REM (Amended plans) for Yew Tree House, Main Street. Members agreed to discuss any action under Item 11.

5.0 To receive Reports (if any)

i) County Councillor – There will be an election in May 2022. It is not yet confirmed what the wardings will be, but Kelfield will be part of a larger ward area.

ii) District Councillor – The SDC Full Council Meeting scheduled for December 2021 was postponed.

iii) NY Police - no report.

6.0 Road Safety Funding Update

6.1 The parish council is waiting for a revised schedule for the works to be carried out. Cllr Musgrave confirmed that North Yorkshire County Council will fund the remaining road safety improvement costs, above the £1,850 already secured for the work from the AJ1 Funding scheme and the Locality Budget. The revised estimate for the total works is between £4,000 to £4,500, subject to confirmation from Highways.

7.0 Green Spaces Update

7.1 Registering of Allotments – it was proposed and seconded that advice from YLCA is sought regarding the benefits of registering allotments with the Land Registry. It was also proposed and seconded that the Clerk writes to the allotment holders about its inspection review by the parish council.

7.2 Land registry Fee – before progressing with the fee regarding land ownership, it was agreed that the Clerk would contact NYCC about the area of land at the end of Moor End/Coney Hill about its potential future use.

7.3 Maintenance Contract - Cllrs Bell, Gascoyne and Little met to review village maintenance requirements. The document will be finalised and circulated for discussion at the March 2022 meeting.

8 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required 80.554

- 8.1 Grey Horse Public House – No report.
- 8.2 Flooding / Community Resilience – Report from November 2021. *This was noted.*
- 8.3 Environment Agency Briefing update – No report.
- 8.4 Defibrillator - battery replacement due May 2022.
- 8.5 Cricket Club plans
Cllr Little is chasing up the cricket club plans with regards to their progress with plans for installing an electricity supply to the ground. The tenancy agreement will need amending to reflect any changes.
- 8.6 No. 42 Bus update – Current consultation by NYCC on the Bus Service Improvement Plan (BSIP) which ends on 7 February 2022. The Clerk to contact the bus rep regarding a joint response from local parishes.
- 8.7 Streetlighting –LP9 on Moor End is still waiting for its replacement to an LED light bulb system. *This was noted.*
The clerk has been contacted about moving energy suppliers to move to 100% green energy and to reduce costs. To report back at March 2022 meeting.
- 8.8 Queen's Platinum Jubilee – 2 June 2022 – Following permission from NYCC to plant on the village green and on the grass area at the end of Moor End/Coney Hill, Cllr Gascoyne will purchase and plant two trees to mark the Queen's Platinum Jubilee. Cllr Bramley will light the Beacon to mark the event on 2 June 2002 if there is enough village interest in marking the event.
- 8.9 Parking and Dog Fouling – Since Christmas the parking on one of the village junctions has improved. *This was noted.* Dog fouling continues to be a problem, parish councillors to continue to be vigilant.
- 8.10 Website – continuous review it meets Web Content Accessibility Guidelines (WCAG 2.1). *This was noted.*
- 8.11 Village Shield update –Cllr Bell has received a quote for repairing the Welcome to Kelfield sign and having the image from the competition winner printed on the reverse of the sign. It was approved and seconded to fund the work at £350 +VAT.
- 8.12 Allotments – as agreed under Item 7.1.

9 Correspondence received (for consideration and action where required)

- a) News items received by email forwarded to Councillors. *This was noted.*
- b) Various Covid-19 Bulletins – from NYCC, SDC, YLCA / White Rose, Selby District AVS. *This was noted.*
- c) Various YLCA Councillor training bulletins. *This was noted.*
- d) Various emails regarding SDC Planning Committee Meeting dates. *This was noted.*
- e) Information Commissioner – Email Certificate and confirmation of payment for cover up to 8 Jan 2023 was received on 23/12/21. *This was noted.*
- f) NY Police Fire and Crime Commissioner Survey closes on 13 Jan 2022 – Emailed 10/12/21. *This was noted.*
- g) Presentation on the upcoming unitary authority from YLCA -Emailed 10/12/21 and FAQs following LGR councils and parish meetings Emailed 17/12/21. *This was noted.*

9a To note any other correspondence received after the publication of the agenda/items for circulation

None.

10 To consider matters of Finance

10.1 Receipts –

No 1 Account	£ Bank
Total	<u>0.00</u>

Deposit Account	£ Bank
Total	<u>0.00</u>
TOTAL RECEIVED	<u>0.00</u>

This was noted.

80.555

10.2a Accounts for Payment

The following accounts were presented for payment;

	Total £	VAT	Excl VAT
S Gibson reimbursement Autela Payroll Q3	65.52	10.92	54.60
S Gibson reimbursement Viking Order (Ink Cartridges, Paper, Stamps, Envelopes)	135.76	114.45	21.31
Eon electricity 1/4/21 to 30/11/21	679.17	32.34	646.83
S Gibson Jan 2022 Salary	As agreed		
NEST Pension DIRECT DEBIT Jan 2022	13.44		
Sub-total	<u>1039.81</u>		

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

10.3 To consider the Statement of Accounts to 31 December 2021

This was noted.

11 To consider Planning Applications received

11.1 See 11.4. It was proposed and seconded that the parish council makes no further comments on this application at this time. The parish council has previously submitted comments to Selby District Council. The parish council will review any subsequent amended plans for the site.

11.2 Applications received since circulation of Agenda (if any)

None

Decision Notices

11.3 2021/1244/S73 Villano, 3 Lakeside Mews. Conditions Request. *Permitted.*

Awaiting decision

11.4 2021/1295/REM Amended plans for Yew Tree House, Main Street, Kelfield – Updated plans which reduces the vehicular accesses off Main Street to two in total. Plans emailed 23/12/21. Consultation ended 5/1/22

11.5 2021/1067/HPA Villano, 3 Lakeside Mews, Riccall Lane. - Erection of detached double garage

11.6 2021/1254/HPA The Willows, Moor End, Kelfield - Erection of single and two storey extensions to existing detached bungalow to create additional living accommodation

11.7 2020/0502/FULM Planning application consultation Brickyard Cottages Riccall Lane Kelfield - Erection of new site utility sheds and garage, new disabled toilet together with 5 No log cabins

12 Matters for the Clerk's attention and items for the next agenda

13 Date of next meeting

13.1 The next meeting is an ordinary meeting and will be held on Monday 7 March 2022. There being no further business, the Chairman closed the meeting at 8.35pm.