

Minutes of the Ordinary meeting of Kelfield Parish Council held virtually via Zoom on Wednesday 5 May 2021.

Present: Cllrs T Bell, Chairman; Cllrs N Drayton, R Bramley, R Gascoyne, S lister, G Little, S Finn

The Clerk.

One member of the public

District Cllr N Reader.

1.0 Welcome and Apologies

1.2 Apologies for Absence

1.1 Apologies; County Councillor, R Musgrave did not attend.

2.0 Declarations of interest not already registered/Dispensation requests

2.1 None.

3.0 Confirmation of the Minutes

3.1 Having proposed and seconded, the Minutes of the Ordinary Meeting held on 8 March 2021 were approved and signed by the Chairman as a correct record of the meeting.

4.0 Public Session

4.1 There were no matters raised.

5.0 To receive Reports (if any)

i) County Councillor – No report.

ii) District Councillor – No report.

iii) NY Police – No report.

6.0 Former Stillingfleet Mine

6.1 Cllrs Little and Finn attended a Zoom Meeting held by Stillingfleet Parish Council on Monday 26 April 2021 to discuss possible uses of the site, following the refused planning permission for a waste transfer station. Several options were discussed including a solar panel farm, a nature reserve and sports pitches. Stillingfleet Parish Council are interested in exploring the option of applying to register the site as an asset of community value. Stillingfleet Council will explore this option further and report back. *This was noted.*

7.0 The Future of Remote Meetings

7.1 The temporary legislation permitting the use of remote meetings ends at midnight on 6 May 2021. The YCLA is currently running a consultation to gather feedback on the use of remote meetings and interest in continuing with a more flexible arrangement to meetings. This was supported by Kelfield Parish Council and councillors were invited to feedback their views to the Clerk.

8.0 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required

8.1 Grey Horse Public House – No report.

2.2 Flooding / Community Resilience Group –Minutes from the last meeting on 22 March 2021 – Emailed 6 April 2021. Kelfield equipment audit is due in the Summer. *This was noted.*

8.3 Laptop repair – further repairs have not yet been done. *This was noted.*

Stillingfleet Mine application – the decision has been delayed as the planning committee on 25 February was cancelled and it is not being discussed on 26 March 2020. *This was noted.*

8.4 Website and Parish Councillor Profiles – The profile for Cllr Little will be in this month's parish magazine. Cllr Finn's profile will go in the next edition. *This was noted.*

8.5 No. 42 Bus update – Due to Coronavirus, the passenger numbers on the 42 bus service has been adversely affected. It is anticipated that the running costs for 2021-22 will be significant, potentially up to £12,000 and a request has been made to five parish councils if they would consider an increase in their contribution. It was proposed and seconded that Kelfield Parish Council requests further information (passenger numbers during and post-lockdown and a break-down of costs) before a decision could be made.

8.6 Streetlighting - No faulty street lights reported since the last meeting. *This was noted.*

8.7 Powercuts in the parish – the works have been completed by Northern PowerGrid have been completed. The offer remains open for Northern PowerGrid to attend a parish council meeting if required. Northern PowerGrid have send Kelfield Parish Council a donation of £150 and asked for an update on how this money is spent. *This was noted.*

- 8.8 Parking – Cllrs Bell and Drayton to approach those parking on Main Street which are causing obstructions for larger vehicles.
- 8.9 Allotments – Cllr Little has investigated a water source at the allotments and has managed to create a bore hole producing water for the site. This meets all necessary Environmental Health team requirements as long as the water is used for plants and irrigation only. A local resident has offered to reinstate the ditch on the allotment site to aid the water supply and it was proposed and seconded that Cllr Little oversees this.
- 8.10 Website – continuous review it meets Web Content Accessibility Guidelines (WCAG 2.1). *This was noted.*
- 8.11 Village Shield update – No update, but Cllr Bell confirmed he will progress this. *This was noted.*
- 8.12 Road Safety Funding update and report – no improvements have yet been made,. Cllr Drayton to contact NYCC Highways Team for an update on the programme of works.
- 8.13 Defibrillator – The KVI is the custodian and carries out regular checks. *This was noted.*
- 8.14 Role of the flood warden – This has passed from previous Cllr Neale to Cllr Bell. Cllr Bell and the Clerk will check the contact details in the Emergency Plan are up to date and circulated the latest version of the plan. *This was noted.*
- 8.15 Thank you letter from the parish council to the former parish councillor, Mel Neale – Cllr Bell wrote to former councillor thanking him for his contribution to the parish council. *This was noted.*
- 8.16 NortherPowergrid Correspondence – See above at item 8.7

9 Correspondence received (for consideration and action where required)

- a) News items received by email forwarded to Councillors. *This was noted.*
- b) Various Covid-19 Bulletins – from NYCC, SDC, YLCA / White Rose, Selby District AVS. *This was noted.*
- c) Various YLCA Councillor training bulletins. *This was noted.*
- d) Various emails regarding SDC / NYCC Planning Committee Meeting dates. *This was noted.*
- e) Email from SDC regarding Affordable Housing – Emailed 26/04/21. It was proposed and seconded that the parish council replies to SDC about tying this issues with the Local Plan consultation.
- f) SDC CIL funding statement October 20 – March 21 – Nil balance. *This was noted.*

9a To note any other correspondence received after the publication of the agenda/items for circulation

None.

10 To consider matters of Finance

10.1 Receipts –

No 1 Account

	£ Bank
Allotment 3A	10.00
Allotment 5	20.00
Allotment 1	20.00
Allotment 2B	10.00
Allotment 3B	10.00
NowerPowergrid	150.00
SDC 1st half Selby Precept	2750.00
Total	<u>2970.00</u>

Deposit Account

	£ Bank
	0.00
Total	<u>0.00</u>

TOTAL RECEIVED

	<u>2970.00</u>
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This was noted.

10.2a	Accounts for Payment			
	The following accounts were presented for payment;	Total£	VAT	80.541
	Excl VAT			

S Gibson Reimbursement for Autela Payroll 2020-21 Q4	75.12	12.52	62.60
S Gibson Reimbursement for E-on payment 01/03/21 to 31/03/21	81.73	3.89	77.84
S Gibson Reimbursement for Viking – Ink, stamps, paper, envelopes	44.72	6.13	38.59
S Gibson April 2021 Salary	As Agreed		
YLCA Subscription payment	138.00		
S Gibson May 2021 Salary	As Agreed		
NEST Pension DIRECT DEBIT March 2021	13.44		
NEST Pension DIRECT DEBIT April 2021	13.44		
C Lee Auditor	75.00		
Sub-total	<u>733.29</u>		

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

10.3 To consider the Statement of Accounts to 30 April 2021
Noted.

11 To consider Planning Applications received

11.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors.

None

11.2 Applications received since circulation of Agenda (if any)

None

11.3.1 2020/1359/HPA Cherry Trees, Main Street, Kelfield. Erection of first floor side extension over existing garage and kitchen
Permission Granted

11.4 Awaiting Decision

11.4.1 2020/0502/FULM Planning application consultation Brickyard Cottages Riccall Lane Kelfield - Erection of new site utility sheds and garage, new disabled toilet together with 5 No log cabins
Awaiting Decision.

11.4.2 2021/0157/AGN Manor House Moor End Kelfield York North Yorkshire YO19 6RJ Prior notification for erection of extensions to two existing agricultural buildings
2021/0157/AGN planning application
Awaiting Decision.

11.4.3 Decision notices since the Circulation of the Agenda
None

12 Matters for the Clerk's attention and items for the next agenda

12.1 *Council Code of Conduct 2020*

13 Date of next meeting

13.1 The meeting will be held on Monday 12 July 2021 at 7.30pm at the Kelfield Village Institute.

There being no further business, the Chairman closed the meeting at 9.45pm.