

Kelfield Annual Parish Meeting

DRAFT

Minutes of the Annual Assembly of the Parish Meeting of the Parish of Kelfield held virtually via Zoom on Wednesday 5 May 2021 at 7.30pm.

Present: Cllrs T Bell, Chairman; Cllrs N Drayton, R Bramley, R Gascoyne, S Lister, G Little, S Finn
The Clerk.
One member of the public.

1.0 Apologies

County Councillor, R Musgrave, District Cllr N Reader.

2.0 Minutes of the Annual Parish Meeting held on 8 May 2019

The minutes were read and agreed as a correct record of the proceedings.
Proposed N Drayton and S Lister

3.0 Chairman's Report

The Parish council had a busy year holding 9 meetings, including 6 ordinary meetings, the Annual Parish Meeting, the Annual Meeting of the Parish Council and a Special Precept meeting. Due to the coronavirus pandemic and subsequent national lockdowns, all meetings were held via online Zoom meetings.

The council set a Council Tax levy of £30.96 per band D property by requesting an overall requirement of £5390.76 per annum.

The Internal auditor gave the Council's financial and accounting practices a clean bill of health and the council was exempt from an external audit due to its income and expenditure being below the £25k limit.

Kelfield Parish Council secured funding for road safety improvements in the village via the NYCC AJ1 Funding (£1,000) and the NYCC Cllr Musgrave's locality budget (£850). This was awarded and payment has been received in 2020/21, but not yet spent as these works are expected to be carried out in 2021.

The Parish Council continues to support the local community and organisations by giving financial support on both a regular and on-request basis. The following groups have all benefitted during the past year; Stillingfleet PCC, ENS benefice and District Vision. Kelfield Parish Council, together with other Local Parishes and groups continue to pledge their financial support for the No 42S Saturday bus service and the No 42S Sunday service.. However, the service was temporarily suspended during the flooding in early 2020 and then again during the Coronavirus pandemic, which has had a negative effect on passenger numbers.

Kelfield Parish Council reiterated its previous objection to the planning proposals to develop the Former Stillingfleet Mine. The planning was refused in March 2021 and in 2021/22 the parish council will be supporting other parish councils in discussing more appropriate uses for the site.

During the year, two councillors retired from the parish council and two new parish councillors were welcomed onto the parish council via co-option in March 2021. I would like to particularly thank the contribution given by Vice-Chair who was one of the retirees.

I would like to thank members of the public who participate either before-hand or at the start of the meetings providing councillors with an insight on what is important to village residents.

I would finally like to thank all councillors for their work over the past year.

4.0 To receive the Council's observations on its finances for the year 2019-20

The council carried over a balance of £5501.81 from the previous year with receipts of £7857.87, payments of £9090.45, leaving a balance of £4269.23

The precept for 2020-21 was £5390.76

General administration costs were £1097.95.91 and together with staff costs of £2356.31 this totalled £3454.26. This represents a slight increase of £64.71 on last year.

Section 137 payments amounted to £392.63 which included a £300 grant to Stillingfleet PCC to help with the upkeep of the cemetery. Other payments included large increases of £1555.07 for electricity power and £1917.03 for lighting maintenance. VAT on payments amounted to £709.14 which is recoverable from HMRC.

Having budgeted for a precept of £5390.76 the Council spent £9090.45. This payment was mostly offset by income received from rents/interest/wayleaves/support grant, but did lead to a net decrease in the carry forward figure for this year of £872.58. This can be explained by the significant increases in electricity power and lighting maintenance. It is anticipated these rates to be lower for next year as the parish council switched electricity supplier and fewer lighting maintenance issues have needed attention. It should however, be noted that £1,850 of the carry forward is for the road safety project improvements.

The precept for 2021-22 is £5,500.00 which is £109.24 more than 2020-21. This represents an annual rate levy of £32.69 per band D property in the Parish, representing a 5.6% increase from 2020-21.

5.0 Resolutions

There were no written resolutions.

6.0 Questions

There were no questions from parishioners.

The Chairman closed the meeting at 7.35pm.

Signed.....

Date.....