

Minutes of the Extraordinary meeting of Kelfield Parish Council held in the Village Institute Car Park on Monday 23 March 2020. All at the meeting adhered to the Government's advice on social distancing and the meeting was held in the Car Park.

Present: Cllr T Bell, Chairman in the Chair
Cllrs N Drayton, S Lister, and C Hobbs.
The Clerk.

Public Session

There were no matters raised.

1.0 Apologies for Absence

1.1 Apologies; County Cllr R Musgrave, District Cllr N Reader. Cllrs R Bramley, M Neale and R Gascoyne did not attend.

2.0 Declarations of interest not already registered/Dispensation requests

2.1 None.

3.0 Delegate powers to the Clerk / Responsible Finance Officer

3.1 On the advice of the Yorkshire Local Council's Association (YLCA), it was proposed and seconded to delegate powers of authority to the Clerk/Responsible Finance Officer (RFO) to lead on decision-making in times of emergency. This decision comes under the Local Government Act 1972, Section 101. The delegation of power is broad to the effect that the council empowers the Clerk/RFO to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertaking in order to prevent the authority from incurring liability during this period. As a result, all decisions have been delegated to the Clerk/RFO during this pandemic and it was proposed and seconded that all councillors are notified by email of decisions being taken. For more significant decisions, it was proposed and it was seconded that at least three councillors respond, where possible, but the Clerk is the decision-maker.

4 Supporting the community in the current pandemic

In addition to the support already being offered by Kelfield Parish Council via its website, it was proposed and seconded that the clerk promotes its support more widely via Facebook. There are two village Facebook groups – Kelfield Notice Board and the Kelfield Covid-19 Support Group. The Clerk will also continue to circulate advice from North Yorkshire County Council and Selby District Council, in order to support vulnerable people in the parish. *This was noted.*

5 YLCA/NALC update on legislation regarding virtual (Annual) Council Meetings

5.1 Currently, there has been no change to legislation or government guidance to amend the statutory duties that apply to parish councils. The YLCA will continue to work with the government about the use of virtual meetings and decision making. It was proposed and seconded that the Clerk/RFO sends details of virtual meeting applications for councillors to use if virtual meetings are permitted.

6 Finance

6.1 Accounts for Payments

The following accounts were presented for payment;

	£	VAT	Amount due
YLCA Annual membership 1 April 2020 – 31 March 2021			135.00
Total payments			<u>135.00</u>

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

There being no further business, the Chairman closed the meeting at 7.37pm.

*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.