

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Monday 9 March 2020.

Present: Cllr T Bell, Chairman in the Chair
Cllrs N Drayton, S Lister, M Neale, and C Hobbs.
The Clerk.
District Councillor, N Reader

Public Session

There were no matters raised.

1.0 Apologies for Absence

1.1 Apologies; County Cllr R Musgrave, Cllrs R Bramley and R Gascoyne did not attend.

2.0 Declarations of interest not already registered/Dispensation requests

2.1 None.

3.0 Confirmation of the Minutes

3.1 Having proposed and seconded, the Minutes of the Ordinary Meeting held on 13 January 2020 were approved and signed by the Chairman as a correct record of the meeting.

4 To receive Reports (if any)

- i) County Councillor Not present.
- ii) District Councillor – No report.

Cllr Reader confirmed the new bins had been delivered, replacing the boxes for recycling.

5 Kelfield Cricket Club Agreement Update

5.1 The cricket club agreement was signed by the Cricket Club at their Annual General Meeting on 24 January 2020. The signed copy was received on 11 February. *This was noted.*

6 Streetlight Update

6.1 No faulty street lights reported since the last meeting. *This was noted.*

7 Local elections 7 May 2020 – Police and Crime Commissioner for North Yorkshire Police

This was noted.

Update after the meeting – Local elections will be delayed for a year to May 2021 due to the coronavirus outbreak.

8 To receive an update on outstanding issues not otherwise on the agenda and to take any necessary action as required

8.1 Grey Horse Public House – No report.

8.2 Flooding / Community Resilience Group – Recent flooding showed that Kelfield on the whole has good defenses, with farmland playing a vital role in this. On the whole, the dykes and inges held up. Some floodwater has backed up the drains, but the Environment Agency is aware of this and is working to resolve the issue.

The Parish Council has an action plan in place to deal with an evacuation situation and it was made aware of vulnerable resident(s) requiring assistance in such a situation.

Flooding led to the closure of Cawood Bridge, which had a knock-on effect for transport between Cawood and Kelfield and the number 42 Bus, which ran a diversion route (and suspended service for a few days). As of Saturday 7 March 2020, Cawood Bridge re-opened and the bus service is back to normal service.

A councillor circulated a photo of one of the village signs damaged by the floods. The chairman will investigate options for its repair.

- 8.3 Stillingfleet Mine application – the decision has been delayed as the planning committee on 25 February was cancelled. *This was noted.*
- 8.4 Dog fouling – the four signs acquired from Selby District Council will go up at various locations in the village, including the lane up to Faklingham's. IT was noted that the incidence of dog fouling near the cricket club had improved.
- 8.5 Website and Parish Councillor Profiles – all profiles, except two, have been written for inclusion in the Parish Magazine.
- 8.6 Parish Council noticeboards – Repairs to the village notice board was delayed due to recent weather, but it was agreed that a repair was required when the weather permits. The Parish Council owned notice board, near the bus shelter, has been repaired and is in decent condition.
- 8.7 No. 42 Bus update – Due to the recent flooding and closure of Cawood bridge, the 42 bus service was affected. It is important for residents to keep using the service, especially on Sundays. *This was noted.*
- 8.8 Unmetered electricity supply – renewal. This has been renewed with its current supplier for 12 months, but the clerk has started to investigate alternative supplier for 2021.
- 8.9 Allotment and Cricket Club rental cheque letters
Letters to tenants for their annual rent have been sent out for payment on 1 April 2020. The clerk is contacting existing tenants about their plots. *This was noted.*
- 8.10 Meeting dates for 2020-2021
It was proposed and seconded that the next meeting dates are as followed, subject to availability of the hall.
11 May 2020 confirmed already and hall hired (Ordinary and Annual Meeting)
Monday 13 July 2020
Monday 14 September 2020
Monday 9 November 2020
Special Precept Meeting Monday 7 December
Monday 11 January 2021
Monday 8 March 2021
Monday 10 May 2021
- 8.11 KVI Hall Hire payments
It was proposed and seconded that the hire of the hall is paid annually in advance, starting in the financial year 2020/21.
- 8.12 Recycling service – the new recycling bins will come into operation in April. *This was noted.*
- 8.13 Coronavirus (Covid-19)

As the situation is evolving daily, it was proposed and seconded that support is offered to more vulnerable residents during the coronavirus outbreak. This offer of support and assistance has been published on the Parish Council's website, with residents being able to contact any of the parish councillors to discuss their needs. <http://kelfieldparishcouncil.com/kelfield-parish-councillors/>

9 Correspondence received (for consideration and action where required)

- i) News items received by email forwarded to Councillors
- ii) Shaping the future of Selby District. Email forwarded from Communications & Marketing Office on 27/01/20. Consultation on long-term plans about new homes, business growth and local services such as schools. Consultation 24 Jan to 5pm on 6 March www.selby.gov.uk/new-local-plan. *This was noted.*
- iii) Community Resilience Group reply letter – email forwarded 31/01/20. *This was noted.*
- iv) Precept report – email forwarded 16/02/20. *This was noted.*
- v) Notification of the cancelled Planning Committee Meeting on 25 February, resulting in a delay in the Stillingfleet Mine Application – email forwarded 16/2/20. *This was noted.*
- vi) Planning application correspondence 2020/0097/HPA – email forwarded 18/2/20. *This was noted.*
- vii) North Yorkshire County Council - consultation on a new policy on developer contributions for education – email forwarded 27/02/20. *This was noted.*
- viii) Parish Liaison Meeting - Monday 2 March 2020 6pm – email forwarded 28/02/20. *This was noted.*

10a To note any other correspondence received after the publication of the agenda/items for circulation

- 10.1 YLCA training programme for councillors and clerks – email forwarded 04/03/20. *This was noted.*
- 10.2 Riccall School Consultation – In partnership with Riccall Pre-School, the Governing Body of Riccall Community Primary School is considering new Early Years provision for two, three and four year old children. Email forwarded 04/03/20. *This was noted and thought to be a good idea.*
- 10.2 Ripon Cathedral are organising a service to celebrate the 75th Anniversary of VE Day on 8th May 2020 Invite only. *This was noted.*

11 To consider matters of Finance

11.1 Receipts

INCOME RECEIVED SINCE 1 Jan 2020	£
No. 1 Account	
	0.00
Total	0.00

Deposit Account

Total	0.00
Total received	0.00

This was noted.

11.2 Accounts for Payment

The following accounts were presented for payment;

	£	VAT	Amount due
Cybermill Annual Web hosting	50.00	10.00	60.00
S Gibson Clerks February Salary			As agreed
S Gibson Clerks March Salary			As agreed
S Gibson Reimbursement Printing Paper and Stamps	14.02		14.02
Autela Payroll 2019/2020 - Q4 Months 10 (Jan), 11 (Feb) and 12 (March)	46.20	9.24	55.44
Kelfield Village Institute Hall Hire March 2020	13.50		13.50
HMRC Q4 PAYE (Months Jan to March 2020) Direct Debit	112.00		
Total payments			<u>553.80</u>

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

11.3 To consider the Statement of Accounts to 29 February 2020

This was noted.

12 To consider Planning Applications received

- 12.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors.
- 12.11 Planning Application 2020/0097/HPA – The willows, Moor End, Kelfield. Proposed single storey rear extension, first floor rear extension above existing dwelling and internal alterations to existing dormer bungalow to create additional family living accommodation.
No comments/objections raised.
- 12.12 Planning Application 2020/0177/HPA – George House, Riccall Lane, Kelfield
No comments/objections raised.
- 12.2 Applications received since circulation of Agenda (if any)
2020/0204/CPD | Lawful development certificate for proposed single storey rear extension | The Cranleigh Moor End Kelfield
No comments/objections raised.

- 12.21 12 Coney Hill 2020/0221/HPA <https://www.selby.gov.uk/view-applications-public-access> 27 March Deadline. Proposal of a two storey side extension and single story rear extension following removal of existing conservatory.
No comments/objections raised.

12.3 Decision Notices

- 12.31 Decision no: 2019/1293/HPA. 4 The Crescent, Kelfield, York

Permission granted 24/2/20

- 12.32 Decision no: 2019/1104/DOC Discharge of Condition – Manor Farm, Kelfield, York

Permission granted 12/2/20

13 Matters for the Clerk's attention and items for the next agenda

- 12.1 Internal audit.

- 12.2 Ring-fencing of street lighting budget.

- 12.3 Cricket Club Agreement (notify the Parish Council of the term length of the agreement)

14 Date of next meeting

The next meeting is scheduled for Monday 11 May 2020 at 7.30pm. There being no further business, the Chairman closed the meeting at 8.31pm.

*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.