

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 13th March 2019.

Present: Cllr T Bell, Chairman in the Chair, Cllrs N Drayton, R Bramley and M Neale, C Hobbs, S Lister and R Gascoyne, County Cllr R Musgrave
The Clerk.
1 members of the public.

A member of the public introduced himself as a prospective District Councillor in the May elections.

1 **APOLOGIES FOR ABSENCE**

Apologies; None, District Cllr E Casling did not attend

2 **DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS**

Cllr Hobbs declared an interest in agenda item 6 the article of understanding between the Parish Council and Kelfield Cricket Club since this affects his property.

3 **MINUTES**

Having been proposed and seconded, the minutes of the Ordinary Meeting of the Council held on 9th January 2019 were approved and signed by the Chairman as a correct record of the proceedings

4 **TO RECEIVE REPORTS (IF ANY)**

i) Police – None received

ii) County Cllr Richard Musgrave reported that there have been a few developments in the Stillingfleet Mine application. A new planning officer has now been appointed to the application and the site is being reclassified as a greenfield site and also Selby District Council have strengthened their objections to the plans citing that it is contrary to the Selby Local Plan. The application may now be refused or the applicant may decide to withdraw the application. There has been a change in policy coming in to force on 1st April 2019 which will allow Parish Councils to purchase Vehicle Activated Signs. The North Yorkshire CC budget has increased by about 5% due to the need to fund social care and children's SEN needs in schools. Cllr Musgrave advised that he will have a new Locality budget available for 2019/2020 and asked the Parish Council if there were any local projects that may want to apply for funding. Cllr Drayton asked if it was possible to apply for funding for a VAS. Cllr Musgrave confirmed that he has a Highways budget and may be able to part fund a VAS although only the Capital outlay and not any ongoing maintenance expenses.

ii) District Councillor – Not present

5 **Streetlight update for consideration and action**

The clerk had received correspondence from Wistow Parish Clerk recommending Acorn Lighting Services to replace the SOX lights with LED replacements. Following conversations with Acorn Lighting, who do contract work for NYCC, a quote of approximately £192 per replacement lamp was obtained and it does not matter if these are on wooden posts, steel posts or concrete posts. The clerk suggested that perhaps a way forward would be to ask Acorn Lighting to replace the lamps when any streetlights are reported as faulty instead of asking NYCC to mend the lights. It was proposed, seconded and agreed that the council utilize Acorn lighting to replace any faulty streetlights with LED lamps once confirmation has been received from Peter Bell of NYCC lighting that this is acceptable. The Clerk advised that the more lamps that are replaced with LED bulbs the cheaper the electricity bill is likely to be each year for the Parish Council. Cllr Gascoyne's company has the contract to do maintenance work for Kelfield Parish Council and he has cut back the ivy on the wooden streetlight pole and he has also sprayed it to kill it off completely. Cllr Gascoyne also reported that streetlight LP11 is not working and should be the first to be replaced under the new system and he will also undertake a survey of all lights to make sure that they are all in working order. Cllr Drayton advised Councillors that following discussions with other Parish Council Clerks it may be prudent to keep and build up certain pots of money aside for certain projects such as streetlights or unexpected election costs.

6 Kelfield Cricket Club for consideration and action

- 6.1 The clerk has been unable to obtain a copy of any restrictive covenants on the Kelfield Cricket Club land from the Land Registry. Cllr Bramley has approached the previous owners to see if they have a copy of the covenants but although they remember that they have the first choice to buy the land back if the Parish Council decide to sell in the future, they were unable to supply anything else since they are in the process of transferring solicitors. Cllrs felt it was important to try to obtain a copy of any restrictive covenants for future Parish Councillors who have not been involved in the original purchase. Cllr Bramley will ask the previous owners again after they have changed their solicitors to try to obtain a copy of the restrictive covenants.
- 6.2 The Clerk and Cllr Neale have drawn up an agreement between the Parish Council and Kelfield Cricket Club setting out the rent, landlord's obligations and tenant's obligations similar to the allotment agreements held. Cllr Hobbs asked that a section could be inserted to ask the tenant to keep the hedges cut back and tidy on cricket club ground side (which is currently being done). A Cllr asked if the cricket club were aware of the new agreement being proposed. Cllr Drayton agreed to speak to Neil Atkinson about certain issues ; the contributions to the gate, the removal of the chain across the lane and also to advise him of the proposed new agreement. A new section regarding the maintenance of the hedge will be inserted into the agreement and circulated to the Parish Council for them to vote on in the May meeting.

7 Community Resilience Group

Members of Kelfield Parish Council attended the resilience meeting last month but left before the end as they felt that the content, although interesting, was not relevant to the role of an emergency volunteer. 6 radios have been provided for the resilience group in Kelfield and it is suggested that we keep a neighbourly interest in this group whilst continuing to maintain our own plan. Cllr Bell has been asked to phone Keith Dawson of the Community Resilience Group to discuss certain matters.

8 No 42 and 42S Saturday night, Sunday and Bank Holiday Service for 2019-2021. Proposed contribution for consideration and action

The clerk circulated a document to Parish Councillors prior to the meeting, which explained and set out the expected contribution needed from Kelfield Parish Council to support the service each year for 2019/20 and 2020/21 expected to be £129.60 per annum. It was proposed, seconded and agreed that Kelfield Parish Council would agree to subsidise the 42 and 42S service as set out above from 2019 until 2021.

9 Local Council Elections 2nd May 2019 and nomination forms

The clerk set out the timetable for the election. This will be advertised on the Parish Council noticeboard on Monday 18th March, with all nomination forms needing to be returned by 4pm on 3rd April to Selby District Council Democratic services. The election may be uncontested but if there are more nominations than seats an election will take place on 2nd May 2019. Councillors will take up their seats at the first meeting in May.

10 To receive an update on outstanding issues not otherwise on the agenda

- 10.1 The Grey Horse Pub – there has been no further information received
- 10.2 Stillingfleet Parish Council Chair Paul Elmhirst emailed to request a contribution of £250 towards a solicitor's letter objecting to the Stillingfleet Mine planning application. It was proposed, seconded and agreed to reply to Mr Elmhirst that Kelfield Parish Council are not minded to contribute to this Solicitors letter.
- 10.3 Yorkshire 2019 Para-Cycling – A Cllr asked whether Kelfield Parish Council take the initiative for providing bunting etc. when the cycling passes through the village. The Village Institute Committee took the initiative for the Tour de France and this will be left to them for this race in September 2019.

11 Correspondence for consideration and action

- 11.1 New items received by email forwarded to Councillors - Noted

11a To note any other correspondence received after the publication of the agenda/items for circulation

11a.1 Letter passed on to a Cllr Neale from an unknown person indicating the costs incurred by Riccall Parish Council for the maintenance and replacement of their streetlights.

11a.2 Email circulated about Community Speedwatch.

12 FINANCE

12.1 Receipts

No1 Account	
Contribution to gate C Hobbs	41.39
Deposit Account	
Interest	0.28
Total receipts	£41.67

12.2 Payments

	£	VAT	Amount Due
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The following accounts were presented for payment;

12.2.1 Clerk's Salary February	as advice	-	as advice
12.2.2 KVI hall hire March	13.50	-	13.50
12.2.3 Clerk's Salary March	as advice	-	as advice
12.2.4 HMRC Q4 (DD)	100.80		100.80

Total payments	407.69		407.69
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Having been proposed and seconded it was resolved: *that the above accounts be paid.*

12.3 Statement of Accounts to 28 Feb 2019

Noted.

13 To consider Planning Applications Received

13.1 Applications Received and Circulated to Members Previously.

13.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors

13.1.1 Planning Application 2019/0006/HPA Proposed replacement of existing outbuilding/garage walls and roof, Glen House, Main Street, Kelfield.

Kelfield Parish Council has no objections.

13.1.2 Planning application 2018/1420/HPA Proposed two storey extension to existing dwelling house, Orchard View, Moor End, Kelfield.

Kelfield Parish Council has no objections.

13.1.3 Planning application 2019/0076/HPA Proposed erection of first floor extension over existing single storey extension to form additional bedrooms and en-suite to existing dwelling house, The Granary, Moor End, Kelfield.

Kelfield Parish Council has no objections.

13.1.4 Planning application 2019/0160/HPA Proposed conservatory replacement at the rear side of the property Wellspring Cottage, Main Street, Kelfield.

Kelfield Parish Council has no objections.

13.2 Applications received since circulation of the agenda (if any)

None

13.3 Decision Notices

13.3.1 Planning application 2017/0701/OUT Yew Tree House, Main Street, Kelfield. Outline planning for demolition of garage, farm buildings and glasshouses and erection of residential development (matters reserved).

Permission granted

Cllr Drayton attended the planning meeting and spoke in respect of the Yew Tree House application making the Parish Council's position clear as laid out in the January minutes. Some useful contacts were made at the planning meeting and it may be possible to arrange an extraordinary Parish Council meeting to have an outline discussion on the plans before they are submitted in more detail.

13.3.2 Planning application 2018/1109/FUL Manor Farm, Main Street, Kelfield. Proposed re-building of barn on footprint of existing barn to provide facilities for holiday accommodation already in use on

site, extensions to include communal kitchen, dining and living spaces, laundry facilities, disabled access WCs for communal spaces, large secure bike store, bin storage and general usage stores.

Permission granted

- 13.33 Planning application 2019/0006/HPA Proposed replacement of existing outbuilding/garage walls and roof, Glen House, Main Street, Kelfield.

Permission granted

- 13.4 Former Stillingfleet Mine site planning application deferred until at least April.
- 13.5 Council decision making on planning applications that are received between meetings for discussion and action as required
- 13.5.1 The Clerk drew the attention to a circular received via the YLCA regarding Council decision making on planning applications that are received between meetings

14 MATTERS FOR THE CLERK'S ATTENTION/ITEMS FOR THE NEXT AGENDA

- 14.1 The Clerk indicated that she would like to resign as Clerk with effect from 31st May 2019 but is prepared to continue until she moves house. It was agreed that an advert should be placed on the village noticeboard and in the Parish Magazine to ascertain the interest by the May meeting.
- 14.2 The Kelfield Parish Chest has been retrieved from a former Chairman's outhouse. It approximately a 3ft cube but unfortunately many of the records are damp or mildewed. Cllr Drayton agreed to catalogue the old records and report back to the Parish Council and try to either clean these up or to dispose of anything that does not need to be kept.
- 14.3 The Clerk advised that the Kelfield Parish Council website is offline due to the domain name having not been renewed by a previous Clerk's son. There are 2 choice to get him to renew the domain name and then transfer this to Cybermill or ask Cybermill to register a new domain name and then undertake about £50 of work to transfer the information. It was agreed that the website needs to be reinstated as soon as possible and that if more work is needed by Cybermill to ask them to go ahead with this.

15 DATE OF THE NEXT MEETING

The date of the next was confirmed as Wednesday 8th May 2019 commencing at 7.30pm.
There being no further business, the Chairman closed the meeting at 9.00pm.