

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 14th November 2018

Present: Cllr T Bell, Chairman in the Chair, Cllrs M Neale, N Drayton, S Lister, R Gascoyne, C Hobbs
The Clerk.
2 members of the public.

PUBLIC SESSION

There were no matters raised prior to the meeting with one of these member of the public invited to give input into Agenda item 7

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; County Cllr R Musgrave and Cllr R Bramley. District Cllr E Casling was absent.

2.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

3.0 MINUTES

3.1 Having been proposed and seconded, the minutes of the Meeting of the Council held on 12th September 2018 were approved, and signed by the Vice Chairman as a correct record of the proceedings.

4.0 REPORTS

4.1 Police; none received.

4.2 County Cllr Richard Musgrave provided an email update on agenda item 13.4.1

4.3 District Cllr; not present.

5.0 To consider application for Council Vacancy

One application was received and the applicant Christopher Hobbs, being the only applicant, having been resolved, was co-opted to fill the vacancy.

Having signed the Declaration of Acceptance, Cllr Hobbs assumed his seat on the council.

6.0 Speeding Along Riccall Lane

Following the meeting in September the Clerk sent a letter to Cllr Richard Musgrave, including many of the points provided by a local Resident, and asked him to direct her to the correct person to lobby for the reduction of the speed limit along this road. Cllr Musgrave replied in an email that he has asked NYCC Highways to reconsider if there is anything that can be done to alleviate our concerns, however, he feels that the speed limit is unlikely to be altered as these are set in accordance to Department of Transport guidelines and there is no evidence of speeding along this stretch with no history of accidents.

Cllr Neale met NYCC's Tom Jenkinson at an event and raised the points about speeding raised at the last meeting and Mr Jenkinson then forwarded Cllr's Neale's concerns to Highways. Cllr Neale received an email from Sharon Fox of Highways (which was almost identical to one previously received by the Clerk from Highways) setting out all the reasons why the speed limit could not be changed and quoting Department of Transport leaflets as reference. Cllr Neale has done some research by downloading all the leaflets referred to in her email and has put together some arguments based on this research on why he feels the Speed limit should be made lower. It was proposed, seconded and resolved that the Clerk should put together an email using Cllr Neale's arguments, focusing on reducing the speed limit past the houses, the nursing home and around the sharp bend, especially as there are street lights on this stretch of road which is a pre-requisite for a reduced speed limit.

7.0 Defibrillator issues raised following awareness training

The awareness training organized by the Parish Council was well attended and raised a few points about the defibrillator. A local resident who is acting as the guardian of the defibrillator and is a

trained Paramedic was invited to the meeting to give his expert opinion to the Parish Council on these points.

1. **The Ambulance Service will only give the defibrillator code to properties situated within a distance of 200 metres of the defibrillator, which would mean that many parts of the village would be excluded from accessing this facility.**

Response - following discussions with a contact within the Yorkshire Ambulance Service the code for the defibrillator would be given out to all properties within a distance of 600 metres.

2. **Should the defibrillator cabinet code be circulated to all the Kelfield residents in case of a Heart attack emergency?**

Response – The danger in giving out the cabinet code is that somebody will go for the defibrillator BEFORE ringing 999 for an ambulance. If a resident rings 999 and the defibrillator is needed then the Ambulance Service will supply this.

Following a discussion, the Parish Council decided that the defibrillator would be available to most locations within the Parish of Kelfield based on the 600 metres radius advice. It was proposed, seconded and resolved not to distribute the cabinet code to Kelfield residents, making it necessary to ring the Ambulance Service first in case of a suspected Heart Attack, before accessing the defibrillator.

8.0 Kelfield Cricket Club

- 8.1 Cllr Richard Musgrave was approached to see if he would contribute any money towards the barrier or gate (estimated cost £850) and he confirmed that he would contribute half of the amount.

Following discussions amongst the council members questions were raised about the chain put in place by the Cricket Club, which restricts members of the public from walking up the lane and also the possible siting of any barrier or gate. The new barrier would need to be large enough so that access by a farm vehicle was not restricted and also so that a pedestrian access was maintained. Cllr Drayton agreed to look at the possible siting of the barrier and is happy to meet with Neil Atkinson of Kelfield Cricket Club to discuss this. It was proposed, seconded and resolved that the Parish Council would fund 25% of the cost of the barrier (approximately £200) if the Cricket Club would fund the other 25%. The Clerk will write to Neil Atkinson setting this out and suggesting a meeting to discuss the siting of the barrier.

- 8.2 The Clerk distributed a draft transfer document for the purchase of the cricket club field together with a draft Article of Understanding between the Parish Council and Kelfield Cricket Club. Members of the council discussed whether the cricket club has a lease or licence to occupy the land. It was resolved to defer this matter to a future meeting, with the Clerk obtaining an actual copy of the transfer document from the Land Registry and also checking that the Parish Council's public liability insurance covers its ownership of the cricket field.

9.0 Community Resilience Plan

- 9.1 Kelfield Emergency Plan – as a result of the desktop seminars (item 9.3) it was suggested that it would be a good idea to bring together all the volunteers on the plan to give them a presentation on what is expected of them. There are 12 volunteers, which is a manageable number, and it is expected that in an emergency other volunteers may come forward, with the trained volunteers taking on a co-ordinating role. The main points to make to the volunteers is to keep themselves safe **and away from danger** and to get vulnerable people to a place of refuge in the Village Institute. The Village Institute is place of temporary comfort and it is expected that once the authorities take over that they will take on the responsibility for the evacuees. The main area to focus on, in a flood emergency, is the entrance to the village coming from Cawood where there is a hump. The nearby farm has sandbags and earth moving equipment to protect this area and although there is no provision for the area near the Institute, in past emergencies, a local builder has provided sandbags from his builder's yard, with villagers pulling together to help.

- 9.2 When the Community Resilience Committee was formed in March 2016 their constitution seemed to indicate that one emergency response plan would be in place for all surrounding villages but it now seems that each village involved will have its own separate emergency plan. Cllr Drayton and Neale have attended the Community Resilience Group meetings, although due to GDPR regulations have not seen the Riccall and Hollicarr plans, even though the Kelfield plan has been shared with this group. The main type of emergency that is likely to occur in the local area is a flood and in these circumstances it is very unlikely that volunteers or equipment could be shared between villages since

all of the local area will probably be affected. Kelfield has obtained funding from the Community Resilience Group for the equipment it requested. The whole of Kelfield village is likely to be affected in case of a flood defence breach

and therefore would not need to borrow pumps or generators available to the Riccall group, although some items may be available from local businesses if needed.

- 9.3 Cllr Drayton and Neale have attended various desktop seminars run by the Police, Fire and other services which have been extremely informative and valuable.

10.0 To receive updates on outstanding issues not otherwise on the agenda

10.1 Grey Horse – there have been no developments on this issue

10.2 A letter regarding the Parish Survey on VAS and Speed indicator devices was received from NYCC. Parishes will now be able to purchase and maintain VAS subject to County Council oversight. The Clerk explained that until we get an exact costing or find out if we can share a VAS with another Parish Council we will not be able to make any decision about whether Kelfield Parish Council wants to proceed with the purchase and maintenance of this type of equipment.

10.3 The Clerk requested that one of the allotments be split into two so that a Kelfield resident who has been on the waiting list can have an allotment next year. It was resolved that the clerk can approach one of the allotment holders who offered to split his allotment last year and confirm with him that this is still in order.

10.4 At the last meeting Cllr Neale raised concerns about correspondence that indicated that Shale Gas Exploration may be removed from the control at County Level to a Central Government Level. The clerk emailed Cllr Richard Musgrave raising the question about how the Parish Council would find out this information if the control is given to Central Government. Cllr Musgrave replied that even if this control is taken on by Central Government there would be the usual consultation exercise involved that would receive considerable publicity.

11.0 Correspondence received

11.1 News items received by email forwarded to Councillors – *Noted*

11.2 There is a Public Exhibition about clay extraction on 17th November. Cllr Drayton will attend and report back to the Parish Council if he feels it affects Kelfield Parish.

11.3 The Clerk completed a Parish Services Survey on behalf of the Parish Council.

11.4 SDC CIL funding statement October 2018 – NIL

11.5 A letter from Age Concern asking for a donation was presented to the Council. It was resolved to refuse this request.

11a To note correspondence received after the publication of the agenda/items for circulation

- 1) Joyce Smith, the Speedwatch co-ordinator, advised that the training stage is now complete. Sessions are 1 hours (which is ½ hour of monitoring) and can only be carried out in reasonable weather and in daylight conditions. The location of the Speedwatch, will be on the straight section of road in Main Street which includes the Grey Horse. Once data is available this will be reported to the Parish Council to assess how valuable this exercise has been.
- 2) An email was received from a local resident expressing their thanks to the Parish Council for their efforts in organizing the lighting of the beacon on Remembrance Sunday. This was organized by Cllr Drayton, Neale and Bramley with donations of the wood from Falkingham joiners. The last post was played at 6.55pm followed by the lighting of the beacon, with thanks to Chris Cade who said a few words about the fallen and then followed this up with a mouth organ recital of “Keep the Home Fires burning”. Cllr Drayton raised concerns about the state of the beacon and shield and will try to find out prices to renovate this, although it may be cheaper to replace the whole beacon.
- 3) An email was shared with the Parish Council which complained about the wording of an article put in the Parish Magazine by a Councillor relating to the use of money from the Kelfield Feast to buy a defibrillator. The Parish Council asked the Clerk to respond to the email and to apologize if any offence was taken.

12.0 FINANCE

12.1 Receipts

No1 Account

SDC 2 ND half Precept	2,447.83
Northern Power Grid wayleave	8.21
	2456.04
Deposit A/c	
Yorkshire Bank interest	0.00
Total receipts	£2456.04

12.2	Payments	£	VAT	Amt due
	The following accounts were presented for payment;			
12.2.1	J Kearns salary October 2018	as agreed	–	as agreed
12.2.2	Kelfield Institute hall hire Oct/Nov 18	27.00	–	27.00
12.2.3	Royal British Legion	17.00	–	17.00
12.2.4	J Kearns salary November 2018	as agreed	–	as agreed
12.2.5	Landscape Seeding Service	400.00	80.00	480.00
	Total payments	737.58	80.00	817.58

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

12.3 **Statement of Accounts to 31 October 2018**
Noted.

13.0 PLANNING

13.1 **Applications Received and Circulated to Members Previously.**

- 13.1.1 Ref 2018/1108/FUL. Proposed rebuilding of existing barn and extensions to an existing barn: to provide associated facilities for existing holiday accommodation already in use on site, extensions to include communal kitchens, dining and living spaces, laundry facilities, disabled access, WCs for communal spaces, large secure bike store, bin and general usage stores.

The Parish Council has no objection to the application.

- 13.1.2 Ref 2018/0779/FUL Proposed provision of a new canopy to entrance Lake and Orchard Care Centre, Riccall Lane, Kelfield and extra car parking spaces.

The Parish Council has no objections to the application.

13.2 **Applications received since publication of the agenda.**

None received.

13.3 **SDC Decision Notices.**

- 13.3.1 None received

13.4 **Correspondence received**

- 13.4.1 Email from Cllr Musgrave to say that the Stillingfleet Mine application has been deferred to consider comments made by the brewery Sam Smiths.

14.0 LAYING OF REMEMBRANCE WREATH 2017 STILLINGFLEET

- 14.1 Cllr M Neale, along with his wife and friends attended the service and laid both the Parish Council and Royal British Legion Wreaths at Stillingfleet Cemetery on Remembrance Sunday.

Noted with thanks to all.

15.0 MATTERS FOR THE CLERK'S ATTENTION AND ITEMS FOR THE NEXT AGENDA

To consider replacing the street light bulbs with new energy efficient ones on a rolling programme and to set up a new spreadsheet detailing all work.

12.0 DATE OF THE NEXT MEETING

It was confirmed that the next meeting will be held on 12th December 2018, commencing at 7.30pm in the Village Institute.

There being no further business, the Chairman closed the meeting at 9.20pm.