

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 18th July 2018.

Present: Cllr T Bell, Chairman in the Chair, Cllrs M Neale, R Bramley, N Drayton, The Clerk
County Cllr R Musgrave
2 members of the public

1.0 Apologies for Absence

1.1 Apologies; District Cllr E Casling, Cllr J Smith, Cllr R Gascoyne

2.0 Declarations of interest not already registered/Dispensation requests

None.

3.0 Minutes

3.1 Having been proposed and seconded, the minutes of the Annual Meeting of the Council held on 9th May 2018 were approved and signed by the chairman as a correct record of the proceedings.

3.2 Having been proposed and seconded, the minutes of the Ordinary Meeting of the Council held on 9th May 2018 were approved and signed by the Chairman as a correct record of the proceedings.

4.0 Reports

4.1 Police; NYCC Police Commissioner's: None

4.2 County Cllr R Musgrave advised that the planning meeting for the former Stillingfleet Mine, due to be heard last week, had been withdrawn due to a change of applicant. The new applicant is Harworth Estates (formerly British Coal) and further plans will be put forward in their name. Cllr Musgrave is on the NYCC planning committee and can't comment on these plans, however, it is to be hoped that Selby DC clarify their position rather than just repeating their policy. If the new plans were to be passed then hopefully NYCC planning could impose conditions including putting the site back to agricultural land in the future. Parish Councillors expressed their disappointment that the site was likely to be developed and not put back to its original use of agricultural land. Councillors also advised Cllr Musgrave that there is a great strength of feeling about this site within the local community. Cllr Musgrave advised the Parish Council that he has funds available for a small grant for qualifying projects and also a larger grant of £5k for highways and environmental work. Applications for this money must be received before the end of March 2019.

4.3 District Cllr: none.

5.0 To receive Cllr Bob Gascoyne's Declaration of Acceptance of Office and Register of Business Interests

This was deferred to the next meeting

6.0 The Grey Horse Registration as a Community Asset (For consideration and action)

The Parish Council received notice from Selby District Council that a request had been received from the landlord for a review of the Grey Horse's listing as an Asset of Community Value and a meeting was set for 22nd June 2018. An Extraordinary meeting of the Parish Council was called for Friday 15th June to:-

- Review correspondence from Selby District Council.
- Review the previous submission for application of registration of the Grey Horse as an Asset of Community Value.
- Consider and agree a response to Selby District Council.
- Decide on who would represent the Parish Council on 22nd June 2018.

Cllr T Bell attended the meeting at Selby District Council on 22nd June 2018.

At the review meeting the Landlord was asked to give any additional information which he then provided. Cllr Bell was invited to provide a statement which he did stating that all information provided by the Parish Council for the application had been reviewed and was still

relevant. Cllr Bell also advised the meeting that the Parish Council was happy to respond to some statements made by the Landlord that they contested. The Chair summarized her understanding of how the Parish Council had arrived at the decision and asked the Landlord if he had any questions. The Landlord asked about the Parish Council meeting at Cllr Drayton's house. Cllr Bell explained that a meeting had taken place at Cllr Drayton's house in order to prepare the application form for the registration of the pub as an asset. The meeting was attended by 4 Parish Councillors and no members of the public and the results of the sub committee were presented at the next Parish Council meeting which was also attended by the Landlord. The decision to submit a request to register the Grey Horse as an Asset of Community Value was formally made at the meeting in January and carried by a majority of Councillors with one objection.

Selby District Council have subsequently written to the Parish Council to confirm that the listing of the Grey Horse as an Asset of Community Value will still stand. The Landlord has 28 days to now appeal this decision.

A discussion took place on a future model for any bid should the Grey Horse come on the market. Once the Grey Horse does come on the market the Parish Council or Community will have 6 weeks to decide whether they want to put in a bid for the pub and if this is not progressed the registration would not then be relevant. Cllr Drayton agreed to find out about how Church Fenton went about registering their Community Assets and to look at the application forms needed to obtain Government funding. Cllr Drayton will report back to the meeting in September.

7.0 Playground Provision in Kelfield

Following a meeting between Mr Andy Brook of the YNPRA, Cllr Drayton and the Clerk it was suggested that a meeting should be held to ascertain the level of interest in a playground. The Clerk has found out that there are approximately 171 households in the village and following a FOI request to North Yorkshire County Council numbers of children in the village have been identified as 11 aged 5-7, 17 aged 8-12 and 9 aged 13-18, with no information about children in the age group 0-4. The Clerk has also made contact with Groundworks who are also able to help with funding applications. A discussion took place amongst Council members and it was decided that before consulting the village about the provision of a playground it is necessary to identify a suitable piece of land as an amenity space for the village. The Clerk will draft an item to be put in the Parish Magazine asking people to make contact if they have a suitable piece of land available for a Village Amenity space.

8.0 New Standing Orders and Records Management Policy

The Clerk had previously circulated the up-to-date 2018 Standing Orders produce by the NALC and also a Records Management Policy which links in to the new GDPR regulations. It was proposed, seconded and resolved to adopt both of these policies and to update the Kelfield Parish Council Website with these new policies.

9.0 To receive an update on outstanding matters not otherwise on the Agenda (for consideration and action as required)

9.1 Speeding concerns along Riccall Lane

This matter was raised by a member of the public at the May meeting and a further enquiry was also sent via the website. The Clerk contacted the Highways Agency to raise this matter and got the following response:-

In March a Speed survey was undertaken on the straight section of road near Rose Cottage and Brick Lane Cottages following concerns raised by local residents about the speed of traffic on this section of road. For a 7day period the overall average speed was 38.2mph and the maximum speed was 46.8mph. Residents felt that a 60mph speed limit is unsuitable at this location, passing the houses and the nursing home just before the bend and requested a change to 30mph with chicanes put in place. The Highways Agency has to follow published guidelines and also to gain the support of the police to extend or change speed limits and unfortunately felt that this section of road would not conform to a 30mph speed limit. A question was raised

about the possibility of providing a pavement in the location but this would also not be viable due to budget cuts.

9.2 Community Speedwatch update.

Cllr Smith emailed that there are now sufficient volunteers to go ahead with the scheme and is completing the registration form to send to Jamie Smith on the Speedwatch team. This will hopefully go ahead in September or October of this year. Cllr Drayton added that the Community Speedwatch is effective in educating people that may be speeding. If a person is identified as speeding they would be sent a letter, on a second occasion a slightly stiffer letter would be sent and on a third occasion they would get a visit from Traffic Police. If a car is identified by Community Speedwatch on a number of occasions, anywhere in the county, they could be put on the ANPR system. Once the Community Speedwatch is up and running it is up to the volunteers how often they wish to run this and they also have to follow a Code of Conduct. It was suggested that once the Community Speedwatch is up and running potentially this could also be set up near Brickyard Cottages to conduct own Parish check on the speed of vehicles along that stretch of road. Cllr Drayton suggested that a Vehicle Activated Device would also be an effective deterrent for speeding vehicles through the village.

9.3 Kelfield Cricket Club

The Clerk confirmed to Councillors that the Cricket club had installed the chain across the lane leading to the pitch after consulting surrounding properties and landowners with a right of way over the lane. All parties have been provided with a key for the padlock. The treasurer noticed a suspicious vehicle parked on the cricket club pitch and the person in the vehicle offered to buy the Cricket Club rollers and hence the chain was installed following this incident. Cllr Drayton confirmed that North Yorkshire Police had circulated an alert about recent thefts from Cricket Pavilions.

9.4 Defibrillator Awareness Training

A free training session has been arranged for Wednesday 10th October at 7.30pm in the Kelfield Village Institute. Heartsafe would like at least 20 people to attend the session.

9.5 To appoint another member to the Community Resilience Plan and to update the Parish Council on developments.

It was proposed, seconded and resolved that Cllr Nigel Drayton be appointed as the second member of the Resilience Plan. The next meeting for this is the end of this month and a Table Top event is being planned for October.

9.7 No 42S bus update

John Cattenach has reported that early figures for the Saturday night service are showing a surplus. It is hoped that taking the Saturday night and Sunday service together that potentially no public money will be used to subsidize these services.

10.0 **Correspondence received for consideration and action.**

i) News items received by email forwarded to Councillors. *Noted*

ii) Letter of thanks received from Richard Cockroft on behalf of Parish Magazine for donation. *Noted.*

iii) Letter of thanks received from Councillor Buckle, Chairman of Selby DC, for donation to chairman's charities Save the Children fund and Peter Pan Nursery in Sherburn. *Noted.*

iv) YLCA publication a Good Councillor's guide. *Noted.*

10a **To note any other correspondence received after the publication of the agenda/items for circulation**

Letter from Selby DC regarding their gambling policy with an option to submit comments. *Noted.*

11.0 **To consider matters of Finance and action required**

11.1 **Receipts**

No1 Account

Cricket Club Rent

160.00

Allotment 3A

10.00

170.00

Deposit A/c	
Yorkshire Bank interest	0.28

Total Receipts	170.28
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The following accounts were presented for payment;

11.2	Payments	£	VAT	Amt due
11.21	NYCC	108.01	21.60	129.61
11.22	Autela Payroll	39.00	7.80	46.80
11.23	J Kearns Reimbursement of PAYE paid to HMRC	108.00		108.00
11.24	J Kearns Clerk's June Salary	As Advised		
11.25	Kelfield Village Institute Hall Hire	13.50		13.50
11.26	J Kearns Clerk's July Salary	As Advised		
	Total Payments	562.33	29.4	591.73

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

11.3 Statement of Account to 30 June 2018.

Noted

11.4 To set up a Direct Debits to NYCC and to Npower

Having been proposed and seconded it was resolved: to set up direct debits to NYCC and to N Power.

11.5 To change the Bank Mandate to remove Councillors that have resigned and to add on new Councillors

It was resolved to put in place a new mandate to update the Parish Council members on the bank mandate.

12.0 To consider Planning Applications received

12.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors

12.1.1 NYCC/2018/0492/HPA Proposed rear single storey sunroom extension following demolition of existing conservatory at The Old Chapel, Moor End, Kelfield, York YO19 6RJ (This application was not circulated to Mr T Bell Chair of the Parish Council)
The Parish Council had no objections

12.1.2 NYCC/2018/0732/HPA Proposed demolition of existing walls and out-building and reconstruction of walls and proposed new out-building at Village Farm House, Main Street, Kelfield.
The Parish Council had no objections

12.1.3 NYCC/2018/0733/LBC Listed building consent for proposed demolition of existing walls and out-building and reconstruction of walls and proposed new out-building at Village Farm House, Main Street, Kelfield.
The Parish Council had no objections

12.2 Applications received since circulation of the agenda (if any)

12.2.1 None

12.3 Decision Notices

12.3.1 NYCC/2018/0492/HPA Proposed rear single storey sunroom extension following demolition of existing conservatory at The Old Chapel, Moor End, Kelfield, York YO19 6RJ
Permission granted

13.0 Correspondence received

None

14.0 To receive applications for the vacancy of Councillor

To consider applications received and to co-opt a suitable applicant

One application was received and the applicant Suzanne Lister of Village Barn, Main Street, Kelfield having been proposed and seconded, was co-opted, unanimously, to fill the vacancy.

15.0 MATTERS FOR THE CLERK'S ATTENTION/ITEMS FOR THE NEXT AGENDA

- 15.1 The clerk advised the Parish Council that Mrs Joyce Smith had handed in her resignation and having been moved and seconded it was resolved to declare a vacancy and to inform Selby District Council. The Councillors expressed their thanks for Mrs Smith's years of service on the Parish Council.
- 15.2 Parish Council Members asked the Clerk to enquire about the next steps following the refusal of retrospective planning permission at 2 Bridge View, Cawood and to enquire whether there is permission to set up of a Café on that land.
- 15.3 The Clerk asked permission to purchase a cross cut shredder to help her with the implementation of GDPR and Record Management. It was resolved that the Clerk could spend up to £60 on a new shredder.

16.0 DATE OF THE NEXT MEETING

The date of the next Ordinary Meeting was confirmed as 12 September 2018 commencing at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.19 pm.