

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 8 November 2017.

Present: Cllr T Bell, Vice-Chairman in the Chair, Cllrs R Bramley, M Neale, J Smith and N Drayton.
The Clerk.
2 members of the public.

PUBLIC SESSION

There were no matters raised.

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; Cllrs C Cade, S Savage, County Cllr R Musgrave and District Cllr E Casling.

2.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

3.0 MINUTES

3.1 Having been proposed and seconded, the minutes of the Meeting of the Council held on 25 September 2017 were approved, and signed by the Chairman as a correct record of the proceedings.

4.0 REPORTS

4.1 Police; none received.

4.2 County Cllr Richard Musgrave provided a written report and update to a question raised at the last meeting regarding the weight limit on Cawood Bridge, which was noted.

4.3 District Cllr; not present.

5.0 TO RECEIVE AN UPDATE ON OUTSTANDING MATTERS NOT OTHERWISE ON THE AGENDA

5.1 Grey Horse Pub–Registration as a Community Asset.

Cllr J Smith submitted a draft application that was now complete which was circulated to members beforehand. Cllr Drayton had also obtained a boundary map to identify the property.

The report was accepted subject to amendment to the factual information.

It was proposed, seconded, unanimously agreed and resolved;

That an application to Register the Grey Horse public house, Main Street, Kelfield as a Community Asset be submitted to Selby District Council.

5.2 Kelfield Parish Emergency Plan and Riccall and District Resilience Plan

Cllr M Neale's updated members on the latest activities of the R&D Resilience Group and a response was read out from the Group expressing a wish to attend a meeting of the Council in order to explain their position and to seek a way forward in its relationship with the Council.

It was agreed;

a) to confirm an invitation to the R&D R Group to attend the January meeting of the Parish Council.

b) to consider the allocation of £1,000.00 at the 2018-19 budget meeting for the equipment identified as required for the implementation of the Kelfield Emergency Plan.

5.3 Kelfield maintenance programme–appointment of new contractor

Following members request that the Clerk to approach another named individual to find out if he would be interested in undertaking the work, a verbal estimate for his services was received.

It was proposed, seconded and agreed; *that the Council agree in principal to engage the services of Landscape Seeding Services Limited, subject to receipt of written confirmation of their charges.*

5.4 Community Speedwatch proposal

Cllr Smith's report was read out and noted.

5.5 **Defibrillator Connection** 80.446

Resulting from enquiries made to establish if the Institute's electrical supply system was a suitable source to connect to, the electrical contractor currently working at the Institute would be asked to provide a price for making a connection to the outside wall of the Institute in a position agreeable to both the Institute and the Council. Agreed.

5.6 **Estimates for PC Web Site**

Further estimates were in the process of being sourced.

5.7 **No42 Bus Service Kelfield**

information should be published in the Parish Magazine.

6.0 CORRESPONDENCE

- 6.1 Piers Kelly. Blue Light Innovation Conference. Invitation to attend the conference as a Complementary Delegate on 6 December 2017.
Proposed, seconded and agreed to send Cllr M Neale and to pay his rail fare of £108.75.
- 6.2 SDC. Pool of Sites Consultation 2 October-27 November 2017. Noted that both sites proposed by landowners had failed the initial sift by the Planning Policy Team. No comments.
- 6.3 SDC. Health and Wellbeing Survey. Closing date 24 November 2017. Noted.
- 6.4 SDC. Parish Council Forum on Wednesday 15 November. Cllr M Neale to attend.
- 6.5 SDC. Funding Opportunities via NYCC's Stronger Communities Scheme Noted.
- 6.6 SDC. Council Tax Base 2018-19 briefing on 23 and 29 November at 6.00pm at the Civic Centre. Clerk to attend one of the sessions.
- 6.7 SDC. Community Infrastructure Levy (CIL) October Statement.
Total CIL receipts received for the Parish for the period 1/4/17-30/9/17 - £NIL.
- 6.8 Parishioner. Email expressing concern and enquiry requesting information on the Parish Council's proposal for NYCC's Scoping Opinion on Escrick Brickworks. Responded that the site is in Escrick Parish and Kelfield not consulted. Referred to both Cllrs Casling and Musgrave who have both responded to the resident directly. Noted.
- 6.9 YLCA. Information request re Councils that have or are in the process of installing a defibrillator. Response sent.
- 6.10 YLCA. Subscription Fees 2018-19 will be £172.00. Noted.
- 6.11 YLCA. General Data Protection Regulations-payment of fees to the Information Commissioner's Office (ICO). Whilst the 1998 Act has been repealed, there will still be a legal requirement on Data Controllers (i.e. local councils) to pay a 'data protection fee'.
- 6.12 Stones4Homes. Prices for supplying brown rock salt and white de-icing salt. Noted.
- 6.13 NYCC. Selby Area Committee meets on Monday 13 November 2017 at the Civic Centre, Selby at 6.00pm.

7.0 FINANCE

7.1 Receipts

No1 Account	
SDC 2 ND half Precept	2,231.74
Northern Power Grid wayleave	8.21
	2,239.95
Deposit A/c	
Yorkshire Bank interest	0.00
Total receipts	£2,239.95

7.2 Payments

	£	VAT	Amt due
The following accounts were presented for payment;			
7.2.1 J Deans salary October 2017	as agreed	—	as agreed
7.2.2 Kelfield Institute hall hire Nov17	13.50	—	13.50
7.2.3 Royal British Legion	17.00	—	17.00
7.2.4 J Deans – repayment of materials purchased	41.96	—	41.96
7.2.5 Cllr M Neale-rail fare to London (conference attendance)	108.50	—	108.50
7.2.6 Cllr N Drayton-location map of Grey Horse Pub	15.60	—	15.60
7.2.2 J Deans salary November 2017	as agreed	—	as agreed
Total payments	379.82	—	379.82

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

8.0 PLANNING

8.1 Applications Received and Circulated to Members Previously.

8.1.1 Ref 2017/0866/FUL. Proposed conversion of an existing outbuilding to a dwelling (Use Class C3) and erection of an entrance porch and detached garage. At Villino, 3 Lakeside Mews, Riccall Lane.

The Parish Council has no objection to the application.

8.1.2 Ref 2017/0701/OUT Amended description and amended plans.

Outline application for the demolition of garage, farm buildings and glasshouse and erection of residential development (all matters reserved) at Yew Tree House, Main Street, Kelfield.

The following comments submitted on behalf of the Council were endorsed.

Whilst the Parish Council fully understands that this is an outline application with all matters reserved, it is hoped that the following concerns will be dealt with prior to the application being considered for the approval of reserved matters;

- i) The two new accesses on to Main Street could have an adverse impact on road safety.*
- ii) Separate access to plot three seems unnecessary and parking space or garaging for this plot should be accommodated within the main site, with access via the main site access road.*
- iii) Adequate off-street car parking should be provided within the site to accommodate all new properties.*
- iv) Inadequate provision of off-road parking could lead to overspill parking on to Main Street.*

8.2 Applications received since publication of the agenda.

None received.

8.3 SDC Decision Notices.

8.3.1 None received

9.0 LAYING OF REMEMBRANCE WREATH 2017 STILLINGFLEET

9.1 Cllr J Smith, along with her husband has agreed to attend the service and lay the Parish Council and Royal British Legion Wreaths at Stillingfleet Cemetery on Remembrance Sunday.
Noted with thanks to both.

10.0 APPLICATIONS FOR THE POSITION OF CLERK

To date, no response has been received to the advertisements on the YLCA web site. and digital circulation via email to parish clerks.

It was therefore proposed, seconded and resolved to;

- a) place and advert in the Selby Times newspaper for a two week period and
- b) put a notice in the Parish Magazine and
- c) ask for it to be placed on the Kelfield Village web site.

11.0 MATTERS FOR THE CLERK'S ATTENTION AND ITEMS FOR THE NEXT AGENDA

The most recently co-opted councillors requested a list of contact numbers and addresses of all members of the Council. The Clerk confirmed that this would be done.

12.0 DATE OF THE NEXT MEETING

It was confirmed that the next meeting be held on 6 December 2017, commencing at 7.30pm in the Village Institute.

There being no further business, the Chairman closed the meeting at 9.28pm.