

Kelfield Parish Council

80.337

Minutes of the Ordinary Meeting of Kelfield Parish Council held in the Village Institute on Wednesday 14 November 2012.

Present Cllr C Cade, Vice Chairman in the Chair; Cllrs P Brelsford, T Bell, C Gascoyne, L Golton.
The Clerk.
Seven members of the public.

1.0 TO RECEIVE APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

1.1 Apologies; Cllrs S Savage, R Bramley, County Cllr E Casling, Cllr I Reynolds SDC.

2.0 TO RECEIVE AND APPROVE THE MINUTES

2.1 The minutes of the Ordinary meeting held on 19 September 2012, were approved and signed by the Chairman as a correct record of the proceedings.
Prop Cllr L Golton, sec Cllr P Brelsford.

3.0 TO RECEIVE REPORTS

3.1 Police; None.
3.2 County Cllr; none.
3.3 District Cllr; none.

4.0 TO RECEIVE AN UPDATE ON ISSUES FROM THE MINUTES NOT OTHERWISE ON THE AGENDA

4.1 The Council printer was out of action and may have to be replaced.
4.2 The replacement lighting column No 6A situated at Coney Hill was now in place, but awaiting connecting to the electricity supply. In the meantime the damaged column was still functioning and would be removed when the new lamp was lit.

5.0 TO RECEIVE CORRESPONDENCE

J Cattenach Queried the lack of winter gritting on the C309 Kelfield to Stillingfleet road and said NYCC had received no requests to do so. The Clerk produced a copy of one letter sent by the Council and indicated that there had been others.

It was agreed to send a copy of this letter together with a fresh request to NYCC Highways.

HMRC Notification of new system of PAYE real time payments to be implemented from April 2013. Noted.

SDC Submission of Draft Core Strategy - 7th set of proposed changes. Agreed to circulate.

Selby Abbey Notification of events on 7 and 8 December 2012. Noted.

6.0 FINANCE

6.1 Receipts No1 A/c

Allotment rents	62.50
Northern Power Grid - wayleave	8.03
Deposit A/c	<u>0.00</u>
Total receipts	70.03

6.2 Payments

It was agreed that the following accounts be paid

Kelfield Institute hall hire Nov12	8.00
J Deans - Clerk's Salary Sep/Oct12	131.20
J Deans - Refund of petty cash Jul/Aug12	6.20
HMRC employee income tax	32.80
Royal British Legion	17.00
Arrive No42 Saturday Service bus subsidy 2012-13	112.00
PlanToDig.com - underground services search fee	267.36
Lights4Fun - Christmas tree lights	<u>210.00</u>
Sub total	784.56

Prop Cllr T Bell sec Cllr P Brelsford.

Signed

Chairman

Date

- 6.3 It was agreed that the Statement of accounts and bank reconciliation to 31 October 2012 be received and noted. 80.338
Prop Cllr T Bell sec Cllr P Brelsford.
- 6.4 It was proposed, seconded and agreed that the charge for providing a copies of the Annual Return be set at £6.00 per copy, whether in paper or digital form and and £1.00 per page for all other documents.
- 6.5 The Parish Council's Precept Requirements for 2013-14 is required to be returned to the Finance Officer at Selby District Council not later than 7 January 2013. The number Band D Equivalent properties in the Parish for the purposes of the calculation is 175.
- 7.0 PLANNING**
- 7.1 **Applications Received and Circulated to Members Previously**
None.
- 7.2 **Applications received since publication of the agenda**
The Granary, Moor End, Kelfield. Consent to crown lift by 20 per cent a large Sycamore tree within woodland W1 of TPO 2/1997..
The Parish Council has no objections. prop C Gascoyne, sec T bell
- 7.3 **Decision Notices**
- 7.3.1 Orchard View, Moor End, Kelfield. Erection of an extension and alterations.
Permission Granted.
- 8.0 STANDING ORDERS**
- 8.1 As proposed at the September meeting the suggested amendments to Standing Orders 57, 58, and 59, after having laid on the table since then, and after debate by members, were proposed by C Gascoyne, seconded by L Golton and agreed as follows;
'That Standing Orders 57, 58, and 59 on pages 19 and 20 of Standing Orders and Chairmanship April 2002 be replaced by those recommended by NALC and YLCA in keeping with the NALC template Code of Conduct 2012 thus;
57 Declarations of Interests at Meetings.
1) Where a matter arises at a meeting which relates to an interest in Appendix A the member shall :
a declare what his/her interest is (if not already entered into his/her Register);
b not participate in a discussion or vote on the matter;
c leave the room entirely while the matter is discussed and voted upon.
2) Subject to paragraph 1 above, where a matter arises at a meeting which relates to an interest in Appendix A which is a sensitive interest, the member shall disclose that he/she has an interest but not the nature or it.
58 1) Where a mater arises at a meeting which relates to an interest in Appendix B, the member;
a shall declare what his/her interest is (if not already entered into his/her Register or if he/she speaks on the matter);
b may speak on the matter only if members of the public are also allowed to speak at the meeting;
c shall not vote on the matter.
2) Subject to paragraph 1 above, where a matter arises at a meeting which relates to an interest in Appendix B which is a sensitive interest, the member shall disclose that he/she has an interest but not the nature or it.
59 1) Where a matter arises at a meeting which relates to the financial interest of a friend, relative or close associate (other than an interest in Appendix A), the member:
a shall disclose the nature of the interest;
b may speak on the matter only if members of the public are also allowed to speak at the meeting;
c shall not vote on the matter.
2) where it is a sensitive interest, the member declare the interest but not the nature or it.
- 8.2 It was agreed that the adoption of the NALC Model Standing Orders 2010 be deferred until the publication of the amended version is published in August 2013.
Prop C Cade sec C Gascoyne.

Signed _____
Chairman
Date _____

9.0 POWER SUPPLY TO CHRISTMAS LIGHTS

80.339

It was agreed that the estimates provided by:

- a) Anderson and Heeley for the installation and termination of an underground power cable to a connection pillar on the village green adjacent to the tree of £1,200.00 plus VAT and
- b) Lights4Fun for the provision of 50m outdoor multi-colour festoon lighting for the tree for the sum of £210.00 inc VAT be approved and accepted and
- c) That the action of the Clerk in engaging PlanToDig.com to undertake a search for underground services and utilities at a cost of £267.36 inc VAT in order to obtain a Section 50 Licence to dig up 11m of highway from NYCC Streetworks be endorsed Prop T Bell sec P Brelsford.

10.0 ELECTORAL REVIEW OF SELBY DISTRICT

The Local Government Boundary Commission is currently reviewing the future number of councillors in Selby District effective from May 2015, currently 41 to reflect the fact that the Council is now operated on a Cabinet or Executive style system. The Council's views are sought by 3 December 2012. Agreed that the document be circulated.
Prop C Cade sec P Brelsford.

11.0 TO RECEIVE A REPORT ON PROGRESS ON THE CRICKET FIELD CONTRACT

- 11.1 The Chairman, Stephen Savage had agreed to meet Neil Atkinson to discuss the future of negotiations with the Cricket Club Committee on the Heads of Terms of Agreement for the future lease of the Cricket Field and the outstanding rent.
As the Chairman had been dealing with a bereavement in the family he has so far been unable to meet. He would deal with the matter and report back to the Council.
- 11.2 The Clerk stated that letter was received addressed to the Chairman from a member of the public raising concerns pertaining to a letter received previously from another member of the public regarding the use of the Cricket Ground for recreational and play purposes. The Chairman had instructed the Clerk to respond to the letter in writing on his behalf.
Noted.

12.0 MATTERS FOR THE CLERK'S ATTENTION AND ITEMS FOR THE NEXT AGENDA

- 12.1 Cllr L Golton intimated that as he was leaving the village after 43 years service on the Parish Council he would be resigning as he understood that he would no longer qualify by residence to be a Councillor.
Members extended their thanks and best wishes to Cllr Golton.

13.0 DATE OF THE NEXT MEETING

Special Precept meeting Wednesday 5 December 2012 at 7.15pm.

There being no further business, the Chairman closed the meeting at 9.05pm.