

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 10 May 2017.

Present: Cllr Stephen Savage, Chairman in the Chair, Cllrs T Bell, R Bramley, C Cade, M Neale and J Smith.
The Clerk.
2 members of the public.

PUBLIC SESSION

The Council was asked to reconsider its previous decision regarding the purchase of a defibrillator.

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; County Cllr R Musgrave and District Councillor E Casling.

2.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

3.0 MINUTES

3.1 Having been proposed and seconded, the minutes of the Ordinary Meeting of the Council held on 8 March 2017 were approved, and signed by the Chairman as a correct record of the proceedings.

4.0 REPORTS

4.1 Police; NYCC Police Commissioner's Newsletter circulated.

4.2 County Cllr; None.

4.3 District Cllr; none.

5.0 TO RECEIVE AN UPDATE ON OUTSTANDING MATTERS NOT OTHERWISE ON THE AGENDA

5.1 **Bank Mandate,** To authorize the removal of one name from the Mandate.

It was proposed, seconded and unanimously agreed that;

R Cooper be removed from the Bank Mandate following his resignation from the Council.

5.2 **Kelfield Parish Emergency Plan**

Members confirmed the calling of an Extraordinary Meeting of the Council on 24 May 2017 to discuss the proposed Kelfield Emergency Plan. Robin Derry, Senior Resilience & Emergency Officer, NYCC would attend as speaker.

5.4 **The Riccall and District Resilience Plan**

Cllr Neale reported that he had held a meeting with the Clerk to Riccall Parish Council at her office and that he would be attending a meeting of Riccall Parish Council on 22 May 2017. *Noted.*

6.0 TO RECEIVE THE RESIGNATION OF COUNCILLOR AND TO DECLARE A VACANCY

Members noted the resignation from the Council of Richard Cooper and resolved, it having been moved and seconded, to declare a vacancy and inform Selby district Council.

7.0 CORRESPONDENCE

7.1 **SDC Community Infrastructure Levy (CIL)**

Explanation of the CIL Regulations and to make parishes aware of the pending statements of payment to be sent to parishes and to request that projects for possible CIL funding should be identified to enable early payment to be made.

7.2 **SDC CIL Funding Statement.**

The amount of CIL Funding received by SDC for developments in the Parish for the period 1/10/16 to 31/3/17 was £Nil.

7.3 **NYCC Selby Area Committee Vacancies for Co-opted Members.**

Following the County Council Elections nominations are invited from Town/Parish Councillors who are interested in serving as members of the Area Committee. *Noted.*

7.4 **NYCC Consultation- The North Yorkshire Permit Scheme (NYoPS)**

The Scheme is intended to commence on 4 October 2017 and the electronic consultation period ends on 7 August 2017. *Noted.*

- 7.5 **HM Government-The better Broadband Subsidy Scheme poster** 80.435
Display on notice board.
- 7.6 **YLCA Parish Precepts-request to demonstrate restraint**
In order to avoid capping and the imposition of referenda by Government, the Associations are urging parish councils to exercise restraint in setting increases in their Precepts. *Noted.*
- 7.7 **YLCA Good Councillors Guide 2016**
It was proposed, seconded and agreed that *8 copies of the Guide be purchased for distribution to members.*
- 7.8 **NALC-Spring Conference Farnborough**
Noted.
- 7.9 **YLCA-Smaller Authorities Transparency Fund 2017/18**
It was agreed that the Council should apply for funding and to place this item on the agenda for a future meeting.
- 7.10 **NALC Legal Briefing L02-17**
The Code of Recommended Practice on Local Authority Publicity (England).
Noted.
- 7.11 **SLCC–NALC Governance and Accountability for Smaller Authorities in Emgland**
A Practitioners' Guide to the Proper Practices to be applied in the preparation of statutory annual accounts and governance statements. March 2017. *No*

8.0 FINANCE

8.1 Receipts

No1 Account	
SDC Precept first half	2,231.75
HMRC refund of VAT payments	350.50
Allotment rents	60.00
Grazing rent	35.00
	2,326.75
Deposit A/c	0.00
Total receipts	£2,326.75

8.2	Payments	£	VAT	Amt due
	The following accounts were presented for payment;			
8.2.1	J Deans salary April 2017	as agreed		
8.2.2	Kelfield Institute hall hire May17	13.50		
8.2.3	YLCA Annual subscription 17-18	128.00	–	128.00
8.2.4	Stillingfleet PCC	300.00	–	300.00
8.2.5	ENS Benefice	25.00		25.00
8.2.6	SDC Chairman's Charity	25.00	–	25.00
8.2.7	Mrs C Lee Audit fee	35.00	–	35.00
8.2.8	Stainthorpes of York Ltd	161.44	–	161.44
8.2.9	J Deans - Clerk's Salary May17	as agreed		
	Total payments	861.40		

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

8.3 Statement of Accounts to 31Apr17

Noted.

9.0 PLANNING

9.1 Applications Received and Circulated to Members Previously.

- 9.1.1 Proposed one- and two-storey extensions to the rear of the property, to include basement storey at Spring Cottage, 1 Moor End, Cottages, Moor End

Resolved; *that Kelfield Parish Council has no objections.*

9.2 Applications received since publication of the agenda.

None received.

9.3 Decision Notices.

- 9.3.1 None received.

- 9.4 **Correspondence received** 80.436
- 9.4.1 North Yorkshire County Council–Consultation on planning for the purposes of the change of use of part of the former coal mine site to create a waste transfer for construction and demolition of wastes, installation of a weighbridge, a skip storage area, portable amenity cabin (30 sq.m) and the provision of car parking spaces on land at former Stillingfleet Mine Site, Escrick Road, Stillingfleet.
- 9.4.1.1 Reponse from the applicant to the Council’s objections. *Noted.*
- 9.4.2 SDC Appeal by Mr R Atkinson
Site at Yew Tree House, Main Street, Kelfield YO19 6RG.
Noted.

PART II

Having been proposed and seconded, it was resolved; *to exclude members of the press and public during discussion of the following item as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in accordance with Section 100 (4) of the Local Government Act 1972.*

10.0 TO CONFIRM THE PROPOSED WORK PROGRAMME AND TERMS OF ENGAGEMENT OF CONTRACTOR APPOINTED TO UNDERTAKE CERTAIN REMEDIAL AND MAINTENANCE JOBS ON BEHALF OF THE COUNCIL

- 10.1 The Clerk outlined the proposed initial work programme agreed with the contractor and his rates and terms of engagement and after due discussion, and having resolved to reopen the meeting to the press and public, it was proposed, seconded and resolved as follows;

- i) That, subject to confirmation that the contractor possesses public liability insurance, that the work programme and terms of engagement as outlined by the Clerk be approved and,
- ii) that the following additional items be included in the work programme for the current year;
 - a) strim around the base of the three village name signs at the entrances to the village,
 - b) strim around the telephone box in Main Street,
 - c) sever the ivy growing at the base of each pole with street lamp affixed.

11.0 MATTERS FOR THE CLERK’S ATTENTION/ITEMS FOR THE NEXT AGENDA

- 11.1 Matters for the next agenda to include;
- i) To re-consider the purchase of a defibrillator for the village,
 - ii) To consider registration of the Bay Horse public house as a community asset,
 - iii) To consider the introduction of a community speedwatch in conjunction with NY Police.
- 11.2 Report overgrown hedge at Boyle’s Corner to NYCC Highways.

12.0 DATE OF THE NEXT MEETING

An Extraordinary Meeting of the Council on 24 May 2017 commencing at 7.30pm in the Village Institute was confirmed and the date of the next Ordinary Meeting was confirmed as 12 July 2017 commencing at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.17pm.