

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 13 May 2015.

Present Cllrs S Savage, in the Chair, T Bell, R Bramley, P Brelsford, C Cade.
District and County Councillor E Casling
The Clerk.
7 members of the public.

PUBLIC SESSION

The following issue was raised;

Current situation regarding developments at Hare's Paddock. Members of the public expressed their concern that a Notice of Prior Approval had been submitted by the applicant.

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; Cllr R Cooper

2.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

3.0 MINUTES

3.1 The minutes of the Ordinary Meeting of the Council held on 11 March 2015 were approved, and signed by the Chairman as a correct record of the proceedings.
Prop P Brelsford sec C Cade.

4.0 REPORTS

4.1 Police; Police Parish Newsletter contents noted.
4.2 County Cllr; gave an update on the progress of high Speed Broadband for Kelfield.
4.3 District Cllr; none.

5.0 UPDATE ON ISSUES RAISED AT THE LAST MEETING

5.1 Hare's Paddock; no written response has been received to the Council's letter to SDC, email updates noted.
5.2 Request to NYCC to raise the kerb at the Moor End bus stop. Reply, NYCC is not in a position to include this in the programme in the near future.

6.0 CORRESPONDENCE

6.1 Kelfield Institute. Request for payment of £200 grant previously agreed subject to conditions. Confirmation that the £5,000 award from the Eastern CEF had now been released having been provided to the Council, it was moved and seconded and agreed that the cheque for the £200 grant be signed.
6.2 YLCA. Confirmation of the expenditure limit for S137 payments was received.
6.3 AON Insurance offer to quote for the Council's annual insurance was noted and on the expiry of the Council's 4-year contract with Zurich that a quotation be invited.
6.4 YLCA Briefing notes received were noted.

7.0 Correspondence received after publication of the agenda

7.1 None.

8.0 FINANCE

8.1 Receipts

No1 Account	
SDC first half Precept	2,145.46
SDC Council Tax Support Grant	71.72
HMRC Refund of Vat	430.25
Allotment Rents 2015-16	30.00
Deposit A/c	0.00

Total	2,677.43
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- 8.2 **Payments** 80.392
It was moved and seconded that the following accounts be paid
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| J Deans - Clerk's Salary Apr15 | as agreed | |
| Kelfield Institute hall hire May15 | 13.50 | |
| Kelfield Institute grant | 200.00 | |
| Autela payroll services Q1 | 16.50 | |
| YLCA Annual subscription | 192.00 | |
| NPower electrical charges 2014-15 | 523.43 | |
| Stillingfleet PCC | 300.00 | |
| ENS Benefice | 25.00 | |
| J Deans – office expenses incurred Mar/Apr15 | 6.36 | |
| Mrs C A Lee internal audit fee | as agreed | |
| J Deans - Clerk's Salary May15 | as agreed | |
- Resolved: *that the above accounts be paid.*
Prop Cllr C Cade sec P Brelsford.
- 8.3 **Statement of Accounts to 30 April 2015 2015**
It was proposed by C Cade and seconded by R Bramley and Resolved:
that the Statement of Accounts to 30 April 2015 be received.
- 9.0 **PLANNING**
- 9.1 **Applications Received and Circulated to Members Previously.**
The following observations were submitted to to the Local Planning Authority.
- 9.1.1 Application Ref 2015/0194/HPA for the proposed double side extension and loft conversion at Glen House, Main Street, Kelfield
The Parish Council has no objections.
Having been moved and seconded it was agreed that
the observations submitted by the Clerk on behalf of members be endorsed.
- 9.2 **Applications received since publication of the agenda.**
None received.
- 9.3 **Decision Notices.**
None received.
- 10.0 **TO DECLARE A VACANCY AND CO-OPTION PROCEDURE UNDER SECTION 21 OF THE REPRESENTATION OF THE PEOPLE ACT 1985**
- 10.1 There were 6 councillors elected unopposed, therefore a vacancy for one councillor existed.
It was proposed and seconded and on being put to the vote, agreed that
1) *a vacancy be declared and*
2) *Mrs Clare Gascoyne be co-opted under Section 21 of the Representation of the People Act 1985.*
- 11.0 **MATTERS FOR THE CLERK'S ATTENTION/ ITEMS FOR THE NEXT AGENDA**
- 11.1 **Items for the next agenda.** None.
- 11.2 **Matters for the Clerk's attention.** None.
- 12.0 **DATE OF THE NEXT MEETING**
The date of the next meeting was confirmed as Wednesday 8 July 2015 commencing at 7.30pm.
- There being no further business, the Chairman closed the meeting at 9.07pm.