

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 21 May 2014.

Present Cllr S Savage, Chairman in the Chair, Cllrs T Bell, R Bramley, P Brelsford, C Cade, R Cooper.
The Clerk.
Dist Cllr I Reynolds.
3 members of the public.

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; Cllr C Gascoyne, County Cllr E Casling.

2.0 PUBLIC SESSION

The following issues were raised;

- 2.1 Hare's Paddock: a member of the public updated members on discussions and progress of the issue with Selby District Council
- 2.2 Speeding: it is understood that Black boxes have been situated in the village to inform NY Highways of the 85 percentile speed of vehicles travelling through the village. An enquiry would be made to ascertain the outcome of the tests.

3.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

4.0 MINUTES

- 4.1 The minutes of the Ordinary Meeting of the Council held on 12 March 2014 were approved, and signed by the Chairman as a correct record of the proceedings.
Prop R Bramley sec Cllr T Bell.

5.0 REPORTS

- 5.1 Police; an email report on crimes reported in various villages in the District and advice from the Police was read out and noted.
- 5.2 County Cllr; an update report from Cllr Casling was read to the meeting giving information on the current progress of high speed broadband in this area and cuts to NYCC budget amounting to £140M. Further clarification on the grasscutting cuts would be sought from Cllr Casling and progress of high speed broadband for Kelfield.
- 5.3 District Cllr; Cllr Reynolds commented on ????????

6.0 UPDATE ON ISSUES RAISED AT THE LAST MEETING

- 6.1 An invoice has been received from NYCC for street light maintenance and the repairs to the damaged street light No15, but they have been asked to supply a separate invoice for the insurance company detailing the cost of the repair work only and one for the maintenance work.
- 6.2 The Chairman stated that he would prepare a letter regarding the provision of a pension scheme in accordance with the new legal requirements.

7.0 CORRESPONDENCE

- SDC *Parish Services Survey.* Responses to the questionnaire were proposed, seconded and agreed.
- SDC *Review of Community Governance Arrangements 2014.* Response date passed, but members agreed that no changes were necessary to the existing boundary and electoral arrangements.
- The PM *New tax cut for businesses and charities.* Noted.
- Autela *Tax Treatment of Local Government Councillors.* Noted.
- YLCA *Consultation-Draft Transparency Code for Parish Councils with a turnover not exceeding £25,000.* Under the new framework Councils coming within the above category will be exempt from routine external audit, but will be subject to the new transparency requirement. The proposed code is outlined within the correspondence. However, YLCAS will be submitting a response on behalf of member councils. Noted.

	YLCA	<i>The Provision of Services to Member councils and Parish Meetings.</i> This document sets out in detail, a commitment to the services to be provided to member authorities by YLCA. Noted.	80.371
to	Npower	<i>Climate Change Levy.</i> Update on current charges. Noted.	
	SDC	<i>Notification of Individual Electoral Registration.</i> Instead of a single Registration Form to be completed by the head of the family, electors will be issued with individual registration forms to be completed personally and returned by themselves. Schedule for implementation included. Noted.	
	YLCA	<i>Training and Professional services Calendar 2014-15.</i> Noted and circulate by email.	
	YLCA	Notification of <i>Selby Branch Annual Meeting</i> on Wednesday 11 June at 7.00pm in Selby Community Centre, Scott Road, Selby. Noted.	
	YLCA	White Rose Update and Briefing Notes received: <i>As circulated to Members by email previously.</i>	

8.0 FINANCE

8.1 Receipts

No1 A/c	
HMRC-VAT refund	219.73
SDC-1 st half Precept	2,134.48
SDC-Council Tax Support Grant	90.52
Allotment rents	56.25
Cricket Field rent	150.00
Total	2,650.98

8.2 Payments

It was moved and seconded that the following accounts be paid

Kelfield Institute hall hire May14	9.00
J Deans - Clerk's Salary	as agreed
HMRC PAYE	32.80
J Deans – office expenses incurred	47.98
Npower annual electricity charge	420.65
YLCA Annual subscription	181.00
Stillingfleet PCC s137 grant	150.00
ENS Benefice s137 grant	25.00
Mrs CA Lee internal audit fee	35.00
Sub total	1,032.63

Resolved: *that the above accounts be paid.*

Prop Cllr R Cooper sec Cllr R Bramley.

- 8.2.1 Arising from the allotment rents, the Clerk reported that one allotment rent was still outstanding despite a letter plus a reminder being sent to the tenant without response, Furthermore, the allotment had not been tended since the end of the last summer season and was overgrown.
It was proposed, seconded and agreed that: *if no payment or response is received by 31 May, that the allotment be declared vacant.*

8.3 Statement of Accounts to 31 March 2014

It was proposed by S Savage and seconded by P Brelsford and Resolved:
that the Statement of Accounts to 31 March 2014 be received.

9.0 PLANNING

9.1 Applications Received and Circulated to Members Previously.

9.1.1 None.

9.2 Applications received since publication of the agenda. None.

9.3 Decision Notices.

9.3.1 None.

10.0 TO CONSIDER APPLICATIONS RECEIVED FOR GRANT AID

80.372

- 10.1 An application from Kelfield Village Institute for financial assistance to re-wire and improve the provision of electrical outlets, lighting and cooking amenities, replace soft furnishings and improve storage. This letter was the one considered at the March meeting when £100.00 was granted to the Village Institute. However, the same letter had requested consideration of a further grant in the current financial year 2014-15.

On being moved and seconded, it was resolved that *This matter be deferred whilst further clarification was sought from the Institute Committee with regard to what progress has been made in the development of the the project and the degree of funding that has been raised from its own funds and other sources.*

11.0 REVIEW OF THE CLERK'S SALARY

After answering a few questions from members the Clerk left the building during consideration of this matter.

It was then moved and seconded and agreed that the Press and public be excluded for discussion of the following item by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

- 11.1 Members gave due consideration to the current increased workload of the Clerk and after debate, a resolution having been proposed and seconded, made their recommendation.

It was moved and seconded and agreed that the Council resume Open Session.

- 11.2 Resolved that (a) *the Clerk's salary be adjusted in accordance with the NALC/SLCC salary scale LC1 in the range SCP 20-21 with an increase in the hours of work from 2hrs to 2.5hrs per week and (b) that the Conditions of Service and Contract of the Clerk be amended accordingly.*

12.0 MATTERS FOR THE CLERK'S ATTENTION AND ITEMS FOR THE NEXT AGENDA

- 12.1 *Items for the next agenda.*

None.

- 12.2 *Matters for the Clerk's attention.*

Parking and obstruction of the footpath at Moor End was a current problem with contractors working on properties. *Evidence of times and dates and photographs, vehicle registration numbers and name of and address of the contractor should be forwarded to the Clerk in order to provide evidence for the police. In the meantime an article could be placed in the parish magazine requesting householders to inform contractors not to park on the pavement.*

13.0 DATE OF THE NEXT MEETING

Due to a number of members being on holiday on 9 July it was agreed that the next meeting be held on Wednesday 2 July 2014.

Prop Cllr S Savage sec Cllr T Bell.

There being no further business, the Chairman closed the meeting at 10.10pm.