

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 9 March 2016.

Present: Cllrs S Savage, R Bramley, C Cade, R Cooper.

The Clerk.

4 members of the public.

PUBLIC SESSION

A member of the public requested that the Parish Council make a contribution towards the purchase of Yorkshire bunting to decorate the village and paint in order to paint old bicycles in the Yorkshire colours in preparation for the passage of the Tour de Yorkshire cycle race through the village.

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; Cllrs C Gascoyne, T Bell, P Brelsford, County Cllr E Casling

2.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

3.0 MINUTES

3.1 Having been proposed and seconded, the minutes of the Ordinary Meeting of the Council held on 13 January 2016 were approved, and signed by the Chairman as a correct record of the proceedings.

4.0 REPORTS

4.1 Police; Police Police Parishes Newsletter previously circulated to members.

4.2 County Cllr; None.

4.3 District Cllr; None.

5.0 TO RECEIVE AN UPDATE ON OUTSTANDING MATTERS NOT OTHERWISE ON THE AGENDA

5.1 Christmas tree lights

Three quotations were received from suppliers, including Rosedale Lighting, for the cost of replacing the existing festoon lighting with a more robust set.

It was agreed to defer a decision on the purchase of a new, more robust set of lights pending information being received regarding guarantees of longevity of the bulbs from the suppliers.

5.2 Additional Parish Council Notice Board

a) NYCC Highways have agreed to issue a license to position the notice board on the village green on the North side of the bus stop where indicated by an arrow painted on the pavement. It was proposed seconded and agreed that; *the position indicated by NYCC for the placing of the notice board be accepted.*

b) The updated estimate for the manufacture of the notice board would be £448.00 plus £89.60 VAT and there would be an additional charge for the carving of the name of the Council at the top of the board. It was proposed, seconded and agreed that; *the estimate from R & E Falkingham be accepted and the order progressed.*

5.3 Queen's Birthday Beacon

The member of the public approached to prepare the beacon for lighting was now unable to undertake work of this nature, but willing to advise. Cllr R Bramley volunteered to supply a tractor and lift to fill and light the beacon and was advised to contact the above member of the public for advice and guidance. Cllr Bramley and Cllr Savage to organize at the event. The line of action above, having been proposed and seconded, was agreed unanimously.

5.4 SDC Community Infrastructure Levy presentation to Town and Parish Councils

The Clerk had attended on behalf of the Parish Council and reported briefly on the proceedings. It was agreed that the accompanying documents be circulated to members for information.

6.0	CORRESPONDENCE	80.408
6.1	YLCA. Revised Model Financial Regulations It was proposed, seconded and agreed that these be adapted as suitable for the parish council and presented for adoption at a future meeting.	
6.2	YLCA. A Petition to give Local Councils the Right to Appeal Planning Decisions It was agreed that; <i>no action be taken.</i>	
6.3	YLCA. PKF Littlejohn LLP-Local Council Audit Year Ended 31 March 2016 The main changes that Littlejohn's would be highlighting regarding the audit were explained.	
6.4	YLCA Smaller Authorities Transparency Fund The closing date for the submission of applications had passed on Monday 12 February 2016. <i>Noted.</i>	
6.5	The Funding and Grants Bulletin <i>Received and noted.</i>	
6.6	Combined Authorities-A Summary Combined Authorities are a legal structure that may be set up by local authorities in England with or without a directly elected mayor. An example is the Greater Manchester Authority. <i>Noted.</i>	
6.7	Ben Worthy. Research on Parish Councils and FOI The highlights of the conclusions of the survey and research were; <i>received and noted.</i>	
6.8	NYCC Highways-Area 7 Selby Parish Council Workshops . The clerk had attended on behalf of the Council on Monday 22 February. <i>Noted.</i>	
6.9	SDC. Invitation to attend a Prevent Conference Two meetings have been arranged on 16 and 17 March 2016 between 6.00 and 7.00pm at the Civic Centre, Doncaster Road, Selby. <i>Noted.</i>	
7.0	Correspondence received after publication of the agenda	
7.1	NYCC. Selby Area Committee. Notice of meeting to be held on Monday 14 March 2016 at 6.00pm at Selby Civic Centre, Doncaster Road, Selby.	
7.2	SDC. Eastern Community Engagement Forum , Social Prescribing Service event on Thursday 10 March at 6.30pm at Riccall Regen Centre, Landing Lane, Riccall.	
7.3	Autela Limited. Payment advice, P32 HMRC Fourth Quarter.	
7.4	Mr Paul Baraball. Request for the Council to make a financial contribution towards the purchase of Yorkshire bunting and paint for the passage of the Tour de Yorkshire cycle race through the village on Friday 29 April 2016. It was proposed, seconded and agreed that: <i>the Council contribute the sum of £241.52 towards the purchase of Yorkshire bunting and paint to decorate old bicycles for use at the Tour de Yorkshire event at other future events as appropriate. The cheque to be made out to Kelfield Village Institute.</i>	
8.0	FINANCE	
8.1	Receipts	
	No1 Account	0.00
	Deposit A/c	0.00
8.2	Payments	
	The following accounts were presented for payment;	
8.2.1	Kelfield Institute hall hire Mar16	13.50
8.2.2	J Deans – reimbursement of web domain name annual fee	27.36
8.2.3	J Deans - Clerk's Salary Mar16	as agreed
8.2.4	Kelfield Institute-grant towards cost of bunting and paint to decorate Village for Tour de Yorkshire race	241.52
8.2.5	Autela-payroll services Q4	16.50
8.2.6	HMRC PAYE Q4	65.00
8.2.7	YLCA-annual subscription 2016-17	125.00
	Having been proposed and seconded it was resolved: <i>that the above accounts be paid.</i>	
8.3	Statement of Accounts to 29Feb16 <i>Noted.</i>	

9.0 PLANNING

9.1 Applications Received and Circulated to Members Previously.

80.409

- 9.1.1 Application to lower kerb to form new vehicle access with a low wall to either side and two brick pillars to form the opening at, South View, Main Street, Kelfield.

It was moved seconded and agreed that members confirm that: *Kelfield Parish Council has no objections to the application.*

9.2 Applications received since publication of the agenda.

None received.

9.3 Decision Notices.

- 9.3.1 None received.

10.0 EXTERNAL AUDIT FOR SMALLER AUTHORITIES

- 10.1 Having been deferred from the previous meeting for further information, it was proposed, seconded and agreed unanimously that; *Kelfield Parish Council remain automatically opted in to the Sector Led Body.*

11.0 MATTERS FOR THE CLERK'S ATTENTION/ITEMS FOR THE NEXT AGENDA

11.1 Items for the next agenda.

None.

11.2 Matters for the Clerk's attention.

None.

12.0 DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as 11 May 2016 commencing at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.48pm.