

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 12 July 2017.

Present: Cllr Stephen Savage, Chairman in the Chair, Cllrs T Bell, R Bramley, M Neale, J Smith, and on co-option after Item 3 on the agenda, N Drayton.
County Cllr R Musgrave.
The Clerk.
2 members of the public.

PUBLIC SESSION

The Council was asked if it intended to proceed with the registration of the Gray Horse pub as a Community Asset following previous discussion and enquiries. It was pointed out that this topic was included on the Agenda under Item 9 and would be discussed at that point.

1.0 APOLOGIES FOR ABSENCE

1.1 Apologies; Cllr C Cade, and District Councillor E Casling.

2.0 DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS

None.

3.0 MINUTES

- 3.1 Having been proposed and seconded, the minutes of the Annual Meeting of the Council held on 10 May 2017 were approved, and signed by the Chairman as a correct record of the proceedings.
- 3.2 Having been proposed and seconded, the minutes of the Ordinary Meeting of the Council held on 10 May 2017 were approved, and signed by the Chairman as a correct record of the proceedings.
- 3.3 Having been proposed and seconded, the minutes of the Extraordinary Meeting of the Council held on 24 May 2017 were approved, and signed by the Chairman as a correct record of the proceedings.

4.0 REPORTS

- 4.1 Police; NYCC Police Commissioner's Newsletter circulated.
- 4.2 County Cllr; Recently elected County Cllr Richard Musgrave introduced himself and intimated that the Stillingfleet Mine Site planning application had been deferred to the next meeting of the NYCC Planning Committee. He also stated that the bus services from York and Selby to Kelfield would be diverted through Riccall via the A19.
- 4.3 District Cllr; not present.

5.0 TO RECEIVE AN UPDATE ON OUTSTANDING MATTERS NOT OTHERWISE ON THE AGENDA

5.1 **Bank Mandate**, To note that the amended bank mandate was now up-to-date and registered.

5.2 Kelfield Parish Emergency Plan and Riccal and District Resilience Plan

Cllr M Neale updated members on the KEP and presented members with a list of funding requirements together with a costing.

It was proposed, seconded and resolved that; *the sum required to fund the equipment list be requested from the R and D Resilience Group from their Eastern CEF grant of £7,500.*

5.3 The Further work programme of the maintenance contractor and other matters raised at the last meeting

- a) A copy of the certificate of Public Liability Insurance was received from the contractor and noted.
- b) The completed work schedule since the last meeting was itemized for information. *Noted.*
- c) The contractor had reported to the Clerk that ivy had wound itself around the electrical power cables at the top of the pole adjacent to No13 Coney Hill. Both BT and Northern Power Grid had been informed by the Clerk and as the pole was the property of Northern Power Grid, they have arranged a schedule to deal with the matter and to make the situation safe.
- d) Members requested that the area around the Jubilee bench at Bank End be trimmed around.

5.4 Hedge at Boyle's Corner

The Clerk had investigated the matter and reported that, whilst the lower levels seemed to be trimmed back from the road, there were some overhanging trees that he had reported to NYCC Highways for action.

6.0 CORRESPONDENCE 80.439

- 6.1 ENS Benefice. Letter of thanks for £25 donation. Noted.
- 6.2 AON. Insurance renewal enquiry. Noted.
- 6.3 The Pensions Regulator. Acknowledgement of Declaration of Compliance. Noted.
- 6.4 SDC Chairman. Thank you letter for Council's donation to her charity. Noted.
- 6.5 K+P Barraball etc. Enquiry if Council has plans for provision of a play space/recreational area for children within the Kelfield area.
Respond that Council does not own any land suitable for use as a play area.
- 6.6 SDC. Reminder to nominate a PC member to attend the Briefing on Standards and the Code of Conduct. No action.
- 6.7 YLCA. Joint Annual Meeting on 15 July 2017 at the University of York. Noted.
- 6.8 YLCA. Information that, by virtue of the Accounts and Audit Regulations 2015 it is a legal obligation to publish the following documents relating to the annual Return on the Council's web site;
- the Statement of Accounts
 - declaration that the accounts are unaudited
 - The Annual Governance Statement
 - details of the exercise of public rights.
- Noted.
- 6.9 NYCC. Request to place poster re 'Changing the Way We Help You Dispose of Hazardous Household Waste' Granted.
- 6.10 YLCA. NALC Chief Executive's Bulletin 25. Noted.
- 6.11 NALC. NALC at the LGA Conference. Noted.
- 6.12 SDC. Rural Housing Enabler Newsletter. Noted and circulate.
- 6.13 Yorkshire Bank. Financial Compensation Scheme. Noted.
- 6.14 PC Websites. To note the next deadline for applications to the Transparency Fund. Note the quotation and obtain further quotes.

7.0 FINANCE

7.1 Receipts

No1 Account	
Kelfield Cricket club annual rent	150.00
Allotment rents	
No3A	7.50
No 3B	7.50
	165.00
Deposit A/c	
Yorkshire Bank interest	0.26
Total receipts	£165.26

7.2 Payments

	£	VAT	Amt due
The following accounts were presented for payment;			
7.2.1 J Deans salary June 2017	as agreed		
7.2.2 Kelfield Institute hall hire 24 May/July17	27.00	—	27.00
7.2.3 Stainthorpes of York Ltd	72.00	—	72.00
7.2.4 Autela Ltd	29.25	—	29.25
7.2.5 NPower	45.22	2.26	47.48
7.2.6 NPower	510.82	25.54	536.36
7.2.7 NPower	3.21	0.16	3.37
7.2.8 J Deans refund of postage	7.70	—	7.70
7.2.9 J Deans - Clerk's Salary July17	as agreed		
7.2.10 HMRC Q1 PAYE	64.80	—	64.80
Total payments	933.06	27.96	961.02

Having been proposed and seconded it was resolved: *that the above accounts be paid.*

7.3 Statement of Accounts to 30Jun17

Noted.

- 8.0 PLANNING** 80.440
- 8.1 Applications Received and Circulated to Members Previously.**
- 8.1.1 None
- 8.2 Applications received since publication of the agenda.**
None received.
- 8.3 SDC Decision Notices.**
- 8.3.1 Proposed one- and two-storey extensions to the rear of the property, to include basement storey at Spring Cottage, 1 Moor End, Cottages, Moor End.
Approved.
- 8.4 Correspondence received**
- 8.4.1 North Yorkshire County Council–Consultation on planning for the purposes of the change of use of part of the former coal mine site to create a waste transfer for construction and demolition of wastes, installation of a weighbridge, a skip storage area, portable amenity cabin (30 sq.m) and the provision of car parking spaces on land at former Stillingfleet Mine Site, Escrick Road, Stillingfleet.
- 8.4.1.1 Invitation to speak at the Planning and Regulatory Functions Committee on 18 July at 10.00pm in County Hall, Northallerton. *No action.*
- 8.4.2 To Note;
that the amended application for outline consent at Yew Tree House, Main Street, Kelfield YO19 6RG is in the course of circulation to members *.Noted.*
- 9.0 THE GREY HORSE PUB**
To consider registration of the public house as a Community Asset
- 9.1 It was moved, seconded and resolved that this item be discussed immediately after Item 2 on the Agenda.
- 9.2 After discussion, it was resolved, having been proposed and seconded that; *a sub-committee consisting of four councilors, with the power to co-opt up to three members of the public, be formed to assess public opinion and to consider whether to proceed or otherwise with the registration of the Grey Horse pub as a Community Asset.*
- 10.0 COMMUNITY SPEED WATCH**
To consider registering an interest with North Yorkshire Police
- 10.1 It was noted that a minimum number of six volunteers was necessary to form a monitoring group who would be trained in the use of a radar device and who will be able to monitor traffic through the village and report any vehicles that exceed the speed limit.
- 10.2 It was agreed; *that an item be published in the ENS Magazine and a poster placed in the notice board inviting members of the public to volunteer in order to assess the level of interest.*
- 11.0 TO RECONSIDER THE PURCHASE OF A DEFIBRILLATOR**
- 11.1 Quotations were presented containing the cost of purchase and training. However, members requested that contact be made with nearby parish councils who had recently installed devices from, it was stated, more locally based suppliers, and further prices be obtained.
Resolved.
- 12.0 TO RECEIVE APPLICATIONS FOR THE VACANCY**
To consider applications received and to co-opt a suitable applicant
- 12.1 It was moved, seconded and resolved; that this item be brought forward to Item 3 on the Agenda.
- 12.2 One application was received and the applicant Nigel Drayton of Main Street, Kelfield, having been proposed and seconded, was co-opted, unanimously, to fill the vacancy.
Having signed the Declaration of Acceptance of Office, Cllr Drayton assumed his seat on the Council.
- 13.0 MATTERS FOR THE CLERK'S ATTENTION AND ITEMS FOR THE NEXT AGENDA**
The Clerk intimated that he would be retiring from office at the end of this year and would submit his formal resignation giving three months notice at the September meeting. In the meantime it was advised that the pending vacancy be advertised. *Agreed.*
- 14.0 DATE OF THE NEXT MEETING**
As the Clerk would be on holiday on the date of the scheduled September meeting, it was agreed that the next meeting be held on 27 September, subject to the venue being available, commencing at 7.30pm in the Village Institute. Also confirmed is the date of the Precept meeting on 6 December 2017 as scheduled.

There being no further business, the Chairman closed the meeting at 9.34pm.