

Minutes of the Ordinary meeting of Kelfield Parish Council held in the Village Institute on Wednesday 13 January 2016.

Present Cllrs S Savage, R Bramley, P Brelsford, C Cade.

The Clerk.

Richard Owens, NY Passenger Transport

1 member of the public.

As Mr Richard Owens of North Yorkshire Passenger Transport was present, *it was proposed, seconded and agreed that Agenda Item 5.1 be brought forward to the top of the agenda and before the Public Session.*

Prop Cllr S Savage sec Cllr P Brelsford.

5.1 **Selby-York bus services**

Mr Owens gave members an update on the current situation in respect of the buses serving Kelfield and announced that there would be a new bus timetable issued by Utopia Coaches on 1 February 2016. He then answered a range of questions from members including issues relating to Cawood Bridge.

At the conclusion of discussion, Mr Owens was thanked by the Chairman and left the meeting.

PUBLIC SESSION

The following issue was raised,

Selby-York bus services.

The member of the public present posed a number of questions and commented on some of the matters contained in Mr Owens' address regarding the future of the bus services through Kelfield to York and Selby, to which he responded appropriately.

1.0 **APOLOGIES FOR ABSENCE**

1.1 Apologies; Cllrs C Gascoyne, R Cooper, T Bell, County Cllr E Casling

2.0 **DECLARATIONS OF INTERESTS NOT ALREADY REGISTERED/DISPENSATION REQUESTS**

None.

3.0 **MINUTES**

3.1 The minutes of the Ordinary Meeting of the Council held on 11 November 2015 were approved, and signed by the Chairman as a correct record of the proceedings.

Prop C Cade sec P Brelsford.

3.2 The Minutes of the Extraordinary Precept meeting held on 2 December 2015 were approved, and signed by the Chairman as a correct record of the proceedings.

Prop R Bramley sec P Brelsford.

4.0 **REPORTS**

4.1 Police; Police Police Parishes Newsletter previously circulated to members.

4.2 County Cllr; None.

4.3 District Cllr; None.

5.0 **TO RECEIVE AN UPDATE ON OUTSTANDING MATTERS NOT OTHERWISE ON THE AGENDA**

5.2 **Cawood Bridge**

Response received from Mr D Bowe, NYCC regarding the Engineer's Report on the structure of the bridge. *Noted.*

5.3 **Flood alerts update, Kelfield**

It was noted that regular flood updates for Kelfield had been received throughout the crisis period.

- 5.3 **Christmas tree lights** **80.405**
The Clerk reported that two replacement strips had been purchased for the lights, however, it was also noted that other strips had failed during the course of the Christmas period.
In view of this it was proposed and seconded that; *a quotation be sought from Rosedale Lighting for the cost of replacing the existing festoon lighting with a more robust set.* Agreed.
- 6.0 **CORRESPONDENCE**
- 6.1 **Kelfield Institute.**
A letter of thanks was received from the Chairman of the Institute for the recent grant agreed at the November meeting.
- 6.2 **SDC Local Plan consultation database.** It was agreed that Kelfield Parish Council wished to be included in the consultation database.
- 6.3 **SDC Parish Council presentation on the Community Infrastructure Levy (CIL).**
There will be two sessions for parish councils on the 14 and 28 January in order to explain how they would be affected by the introduction of the CIL.
- 6.4 **YLCA Membership Subscription 2016-17.** Notification that there would be an 18% increase in the subscription for 2016/17. *Noted.*
- 6.5 **YLCA White Rose Update.** *Circulate.*
- 6.6 **YLCA Queen's Birthday Beacons.** Beacons are to be lit throughout the land in celebration of Her Majesty's 90th birthday on Thursday 21 April 2016. *It was agreed to contact appropriate members of the public to assist with the lighting of the Beacon on that day.*
- 6.7 **YLCA.** Changes to the Audit Regime. *It was agreed to defer this item to the March meeting.*
- 6.8 **NYCC.** Alterations to supported bus services from April 2016. *Noted.*
- 6.9 **SDC.** Flood Relief Fund for sports communities affected by flooding. *Enquire if Cricket Club was affected and inform them of the fund.*
- 7.0 **Correspondence received after publication of the agenda**
- 7.1 **NYCC.** Police and Crime Commissioner surgeries in York.
Display poster on notice board.
- 8.0 **FINANCE**
- 8.1 **Receipts**
- | | |
|-------------------------------|------|
| No1 Account | 0.00 |
| Deposit A/c | |
| Yorkshire Bank gross interest | 0.25 |
| Total | 0.25 |
- 8.2 **Payments**
- It was moved and seconded that the following accounts be paid
- | | |
|--|-----------|
| Kelfield Institute hall hire Jan16 | 13.50 |
| J Deans – office expenses incurred Nov / Dec15 | 107.48 |
| Royal British Legion wreath | 17.00 |
| J Deans - Clerk's Salary Jan16 | as agreed |
| J Deans - Clerk's Salary Feb16 | as agreed |
- Resolved: that the above accounts be paid.*
Prop P Brelsford sec R Bramley.
- 8.3 **Statement of Accounts to 31 December 2015**
Noted.
- 9.0 **PLANNING**
- 9.1 **Applications Received and Circulated to Members Previously.**
- 9.1.1 The Homestead, Main Street, Kelfield. No objections.
- 9.1.2 Ash Tree House, Main street, Kelfield. No objections.
- 9.2 **Applications received since publication of the agenda.**
None received.

9.3 **Decision Notices.**

9.3.1 The Homestead, Main Street, Kelfield. Refused.

9.3.2 Ash Tree House, Main street, Kelfield. Granted.

80.406

10.0 AUTO-ENROLMENT PENSIONS

10.1 **Autela.** Understanding your pension responsibility as an employer.

Changes to pensions law gives employers new duties in relation to their workforce aged between 16 and 74 years of age and who work in the UK. Most records should be kept for 6 years and opt-out notices for at least 4 years. Noted.

10.2 **Autela.** Assess impact of business process. As the Parish Council is an employer it will be legally obliged to implement the new auto-enrolment pension legislation and everything must be in place by the Council's staging date. Employers who deliberately and willfully fail to comply with their duties may be prosecuted by the regulator.

10.3 It was resolved that; *If and when the auto-enrolment pension scheme affects Kelfield Parish Council it is agreed in principle to appoint NEST as its preferred pension provider.*
Prop S Savage sec R Bramley.

The above resolution to be conveyed to Autela to implement on the staging date.
Agreed.

11.0 MATTERS FOR THE CLERK'S ATTENTION/ITEMS FOR THE NEXT AGENDA

11.1 **Items for the next agenda.**

None

11.2 **Matters for the Clerk's attention.**

None.

12.0 DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as 9 March 2016 commencing at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.48pm.