

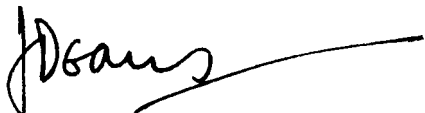
# *Kelfield Parish Council*

## **ORDINARY MEETING OF THE PARISH COUNCIL**

Dear Councillor,

I hereby give you notice that a meeting of Kelfield Parish Council will be held in the Village Institute on **Wednesday 9 September 2015 commencing at 7.30pm.**

All members of the Council are hereby summoned to attend and resolve the business to be transacted at the meeting as detailed on the agenda set out below.



Clerk to the Council

Dated 4 September 2015

### **Public Session**

*Please note that prior permission from the Clerk should be obtained to use recording devices of any kind during the Meeting including mobile phones, video cameras etc.*

### **AGENDA**

- 1 To receive Apologies for absence**
- 2 Declarations of Personal/Prejudicial Interest not already registered on any agenda item and to consider any Dispensation requests**
- 3 Confirmation of the Minutes**
  - 3.1 To read and approve the Minutes of the Ordinary meeting held on 8 July 2015
- 4 To receive Reports (if any)**
  - i) Police - NY Police Parish Newsletter
  - ii) County Councillor
  - ii) District Councillor
- 5 To receive an update on outstanding issues not otherwise on the agenda**
  - 5.1 Appointment of Auto Enrolment Administrator
  - 5.2 Parking on pavements and blocking entrances to driveways by some residents and contractors' vehicles at various locations on Main Street.
  - 5.3 Bulky metallic household items, presumably being left for collection, outside various properties in the village causing unsightliness.
- 6 Correspondence (for consideration and action)**
  - 6.1 No42 Bus Service-Enforcement of 7.5t weight limit for all vehicles.
  - 6.2 Kelfield Institute-Funding Application
  - 6.3 Kelfield Institute-Disruption during modernization
  - 6.4 Zurich Insurance-renewal information
  - 6.5 NY Fire and Rescue Service
  - 6.6 YLCA-Annual review 2014-15
  - 6.7 YLCA-Joint Training Session with SDC on Wednesday 30 September 6.30pm-8.30pm
  - 6.8 YLCA-White Rose Update 31 July 2015
  - 6.9 YLCA Legal Briefing Note L05-15-Legal Topic Note 87 Procurement
  - 6.10 YLCA-Public Contracts Regulations 2015-Amendments to a Council's Standing Orders  
Recommendation: *That SO77 (1. to 5.) be amended to comply with the Public Contracts Regulations 2015 as attached.*
- 7a To note any other correspondence received after the publication of the agenda/items for circulation**

**8 To consider matters of Finance**

**8.1 Receipts**

8.1.1 All accounts £ 0.00

**8.2 Accounts for Payment**

8.2.1 Agree and sign cheques for payment as listed below;

|                                   |           |
|-----------------------------------|-----------|
| J Deans salary August 2015        | As agreed |
| Kelfield Institute – hire of hall | £ 13.50   |
| SDC-Election expenses             | £ 44.32   |
| Zurich Municipal Insurance Co     | £494.79   |
| J Deans refund of expenses        | £ 8.27    |
| HMRC PAYE Q2                      | £ 64.80   |
| J Deans – salary September 2015   | As agreed |

**8.3 To set up a Standing Order to the Payroll Manager**

8.3.1 As resolved at the July meeting to complete and sign the Standing Order for the payment of the Clerk's salary via an appropriate account managed by the Payroll Manager

**8.4 To consider the Statement of Accounts to 31 August 2015**

**8.5 To receive the Report of the External Auditor PKF-Littlejohn on the Annual Accounts to 31 March 2015**

**9 To consider Planning Applications received**

9.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors

9.2 Applications received since circulation of the agenda (if any)

9.3 Decision Notices.

**10 Matters for the Clerk's attention and items for the next agenda**

**11 Date of next meeting**

To confirm the date of the next meeting on 11 November 2015

*\*The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.*