

Kelfield Parish Council

ORDINARY MEETING OF THE PARISH COUNCIL

Dear Councillor,

I hereby give you notice that a meeting of Kelfield Parish Council will be held in the Village Institute on **Wednesday 12 November 2014 commencing at 7.30pm.**

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed on the agenda set out below.



Clerk to the Council

Dated 5 November 2014

AGENDA

1 To receive Apologies for absence

2 Public Session

Please note that advance notice is required for the use of recording devices of any kind during the Meeting, this includes mobile phones.

3 To receive Declarations of Personal/Prejudicial Interest not already registered on any agenda item and to consider any Dispensation requests

4 Confirmation of the Minutes

4.1 To read and approve the Minutes of the meeting of the Council held on 10 September 2014

5 To receive Reports (if any)

- i) Police - NY Police Parish Newsletter
- ii) County Councillor
- iii) District Councillor

6 To receive an update on outstanding issues not otherwise on the agenda

- 6.1 Street Lamp No15 final settlement of claim
- 6.2 Superfast Broadband
- 6.3 Kelfield Institute-completion of electrical work

7 Correspondence (for consideration and action)

- 7.1 NYCC-Consultation on libraries
- 7.2 NYCC-Changes to the highway grass cutting service
- 7.3 YLCA-Reclamation of VAT
- 7.4 Autela Payroll Services
- 7.5 Kelfield Institute-request for payment of provisional award of financial assistance

7a To note any other correspondence received after the publication of the agenda

8 To consider matters of Finance

8.1 Receipts

- | | |
|--------------------------|---------|
| 8.1.1 Zurich Insurance | £100.00 |
| 8.1.2 Yorkshire Electric | 8.15 |

8.2 Accounts for Payment

- | | |
|---|-----------|
| 8.2.1 Agree and sign cheques for payment as listed below; | |
| J Deans-salary Oct14 | As agreed |
| Kelfield Institute – hire of hall Nov14 | 9.00 |
| Kelfield Institute-payment of grant provisionally agreed | 200.00 |
| Royal British Legion | 17.00 |
| J Deans refund of expenses | 6.36 |
| J Deans-salary Nov14 | As agreed |

8.3 To consider the Statement of Accounts to 31 October 2014

8.4 Publications (SLCC)

8.4.1 To consider the purchase of the following publications;

8.4.1.1 Clerk's Manual 2013, £67.50

8.4.1.2 Minute Taking 2nd Edition 2012, £14.95

8.4 To receive the Report of the External Auditor on the Annual Return 2013-14

8.4.1 To note the publication on the Notice Board of the 'Notice of conclusion of the audit and right to inspect the Annual Return'.

8.4.2 Completion and return of the Satisfaction Survey

9 To consider Planning Applications received

9.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors

9.1 Proposed erection of a pole mounted free standing directional sign on west side of B1222, Cawood Bridge to Mount Pleasant.

The Parish Council has no objections.

9.2 Applications received since circulation of the agenda (if any)

9.3 Decision Notices.

9.3.1 Proposed erection of a pole mounted free standing directional sign on west side of B1222, Cawood Bridge to Mount Pleasant.

Application refused.

10 To approve amendment to Standing Orders

10.1 Recommendation that; The amendment to SO71 of the Standing Orders 2002 proposed at the last meeting of the Council be agreed and adopted.

11 To consider Revised Legal Topic 9E-Handling Complaints

12 To consider Applications for Grant Aid

12.1 Selby Dial

13 Matters for the Clerk's attention and items for the next agenda

14 Date of next meeting

To confirm the date of the Special Precept meeting on 3 December 2014 at 7.30pm

**The following matters under Item 15 will be considered in Part II with members of the Press and public excluded*

15 To consider correspondence from the ICO

**The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.*