

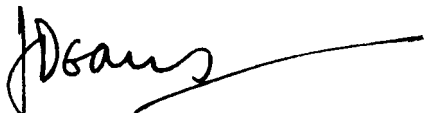
Kelfield Parish Council

ORDINARY MEETING OF THE PARISH COUNCIL

Dear Councillor,

I hereby give you notice that a meeting of Kelfield Parish Council will be held in the Village Institute on **Wednesday 13 May 2015 commencing at 7.30pm.**

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed on the agenda set out below.



Clerk to the Council

Dated 8 May 2015

Public Session

Please note that it is NOT permitted to use recording devices of any kind during the Meeting, this includes mobile phones, please switch off all devices.

AGENDA

1 To receive Apologies for absence

2 To receive Declarations of Personal/Prejudicial Interest not already registered on any agenda item and to consider any Dispensation requests

3 Confirmation of the Minutes

3.1 To read and approve the Minutes of the Ordinary meeting held on 11 March 2015

4 To receive Reports (if any)

- i) Police - NY Police Parish Newsletter
- ii) County Councillor
- ii) District Councillor

5 To receive an update on outstanding issues not otherwise on the agenda

6 Correspondence (for consideration and action)

- 7.1 Kelfield Institute – request for payment of £200 grant agreed pending receipt of confirmation of Eastern CEF grant
- 7.2 S137 Expenditure Limit for 2015-16
- 7.3 AON Insurance. Offer to quote/quotation
- 7.4 Autela. Employee Pension Scheme responsibilities
- 7.5 YLCA Briefing Notes (various)

7a To note any other correspondence received after the publication of the agenda

8 To consider matters of Finance

8.1 Receipts

8.1.1	Ist half Precept	£2,145.46
8.1.2	SDC Council Tax Support Grant	£ 71.72
8.1.3	HMRC Refund of VAT	£ 430.25
8.1.4	Allotment rents 2015-16	£ 15.00

8.2 Accounts for Payment

8.2.1	Agree and sign cheques for payment as listed below;	
	J Deans salary April 2015	As agreed
	Kelfield Institute – hire of hall	£ 13.50
	Kelfield Institute grant 20214-15	£200.00
	Autela - payroll services	£ 16.50

YLCA – Annual subscription 2015-16	£192.00
<i>Kelfield Parish Council Ordinary Meeting Agenda 13 May 2015 contd</i>	
Npower – electrical charges 2014-15	£523.43
Stillingfleet PCC	£150.00
ENS Benefice	£ 25.00
J Deans refund of expenses	£ 6.36
Mrs CA Lee – audit fee	As Agreed
J Deans – salary May 2015	As agreed

8.4 To consider the Statement of Accounts to 30 April 2015

9 To consider Planning Applications received

9.1 To confirm the comments on applications submitted on behalf of the Council in respect of applications circulated to Councillors

9.2 Applications received since circulation of the agenda (if any)

9.3 Decision Notices.

10 To declare a vacancy and co-option procedure under Section 21 of the Representation of the People Act 1985

11 Matters for the Clerk's attention and items for the next agenda

12 Date of next meeting

To confirm the date of the next meeting on 8 July 2015

**The Parish Council may, by resolution, exclude the press and public whenever publicity would be prejudicial to the public interest by reason of the nature of the confidential business to be transacted, in accordance with Section 100(4) of the Local Government Act 1972, if there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.*