

Minutes of the Special Precept Meeting held in the Village Institute on Wednesday 14 December 2011 at 7.30pm.

Present Cllr S Savage (Chairman), Cllrs T Bell, R Bramley, P Brelsford, C Cade,
C Gascoyne.
The Clerk.
District Cllr I Reynolds, one member of the public.

1.0 APOLOGIES FOR ABSENCE

Cllr L Golton.

2.0 Declarations of Interest

Cllr Cade declared a prejudicial interest in all items relating to Kelfield Institute and took no part in discussion or voting.

Cllr T Bell declared a prejudicial interest in all items relating to Kelfield Institute and took no part in discussion or voting.

3.0 MINUTES OF THE MEETING HELD ON 14 JULY 2011

Minutes of the meeting held on 14 July, deferred from the previous meeting, were approved as a correct record of the proceedings.

Prop Cllr P Brelsford sec Cllr S Savage.

4.0 RECEIPTS AND PAYMENTS

4.1 Receipts

Allotment rents	£	50.00
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4.2 Payments

Kelfield Institute - Hall hire Dec11	£	8.00
Information Commissioner	£	35.00
SDC Chairman's Charity	£	25.00
Balfour Beattie - street light repairs	£	155.17
Balfour Beattie - street light repairs	£	135.44

Total	£	358.61
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It was agreed that the above accounts be paid.

Prop C Gascoyne sec R Bramley.

5.0 BUDGET CONSIDERATIONS 2012-13

5.1 Section 137 payments

The following were agreed	£
SDC Chairman's Charity	25.00
Armistice Day Wreath	18.00
Stillingfleet Cemetery upkeep grant	150.00
ENS Benefice	25.00
Chairman's Allowance	50.00
No42 Bus Service subsidy	100.00
Village projects	200.00

Total Section 137 payments	£568.00
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Signed

Chairman

Date

5.2	Other considerations		80.322
	Information Commissioner annual registration fee	£ 35.00	
	Audit fees		
	Internal Audit	35.00	
	External Audit	50.00	
5.2.1	A letter from a resident addressed to the Chairman was read out requesting i) that the Parish Council provide direction signs to the Village Institute and ii) that the Parish Council provide an additional notice board for business and community notices. It was moved, seconded and agreed that there be a short recess to allow the member of the public present to address the Council on the above. Time 8.05pm. During this time members were able to ask questions of the resident who elaborated on the reasons for the request. It was then moved, seconded and agreed that the Council come out of recess and resume discussion of the agenda. Time 8.15pm. After further discussion it was agreed that no action be taken on either request as i) was a matter for the Institute Committee and the subject should be raised with them, and ii) among other things, there could be difficulties in obtaining permission to place another notice board on private property.		
5.3	Rents 2012-15		
	It was agreed that the following increases would apply for the period 1 April 2012 to 31 March 2015:		
5.3.1	<i>Allotment rents</i>		
	That these be Increased by £2.50 per allotment, raising the rent from £10.00 pa to £12.50 pa.		
	Prop T Bell sec C Gascoyne.		
	<i>Grazing land rent</i>		
5.3.2	That the rent for the grazing land be increase from £25.00 to £30.00 pa.		
	Prop C Gascoyne sec P Brelsford.		
5.3.3	<i>Cricket Field rent</i>		
	It was agreed to set the rent for the Cricket Field in accordance with the current lease agreemen at £120.00. The Clerk was requested top obtain a copy of the current lease/rental agreement.		
5.4	Capital Projects		
	Installation of electrical supply to tree on Green and purchase of robust outdoor Christmas Tree lighting system.		
	It was agreed that a further allocation of £1,400.00 be made to enable the project to be carried out to completion during 2012-13.		
5.5	Review of Clerk's Salary 2012-13		
	Agreed that the Clerk's salary would remain at its current level for a further year.		
6.0	PRECEPT FOR 2012 - 13		
	The total requirement for the year amounted to £5,073.00 as per the schedule attached.		
	Allowing for a contribution from balances of £450.00 and a projected income of £318.00, it was agreed that the Precept for the year 2012-13 be set at £4,300.00.		
	This is equivalent to a Council Tax levy of £24.57 per Band D household per annum, there being an estimated 175 Band D households in the Parish, an increase of 0.43 pence per annum per Band D household.		
	Proposed Cllr R Bramley sec Cllr S Savage and agreed unanimously		
	There being no further business the Chairman closed the meeting at 8.50pm.		

Signed	_____
	Chairman
Date	_____